

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **David Evans and Associates, Inc.** for **Environmental Permitting Services related to the Permitting of Willamette River Treatment Plant and Intake.**

Board Meeting Date:	July 11, 2023	
Project Name/Contract #:	Willamette River Treatment Plant and Intake Environmental Permitting Services / Contract 23-082-PSC	
Manager:	Mike Masters	Ext.7549
Executive Officer:	Karen Kelley	Ext.7153

Contract Amount:

Original Contract Amount:	\$1,600,000
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$0
Amount this Request:	\$1,600,000
% Increase over last approval:	NA
Resulting Cumulative Total:	\$1,600,000 (over 7 years)

Contracting Method:

Method of Solicitation:	Formal Request for Proposals
If applicable, basis for exemption:	NA
Term of Agreement:	Project is expected to last approximately seven (7) years
Option to Renew?	No
Approval for purchases "as needed":	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Proposals/Bids Received (Range):	1 - \$1,490,700
Selection Basis:	Highest Ranked Proposer

Narrative:

Operational Requirement and Alignment with Strategic Plan

The Board is being asked to approve a contract for professional services related to the acquisition of the various federal and state permits required for the Willamette River Treatment Plant – Goal #6 in EWEB’s Strategic Plan. The work will build upon the permitting strategy developed in early 2023 and include agency coordination, submittal of permit applications in Q1-2024, and supporting efforts to obtain permit approval in early 2026. The work also includes services during construction for compliance and permitting support.

Contracted Goods or Services

If approved, David Evans and Associates will facilitate the acquisition of required state and federal permits associated with the new intake and treatment plant, transmission pipelines, and related facilities. Specific tasks include:

- Coordination and consultation with:
 - U.S. Army Corps of Engineers (USACE)
 - National Marine Fisheries Service (NMFS)

- U.S. Fish and Wildlife Service (USFWS)
- Oregon Department of State Lands (DSL)
- Oregon Department of Environmental Quality (DEQ)
- Oregon Department of Fish and Wildlife (ODFW)
- Relevant local agencies.
- Wetland delineations and documentation
- Aquatic surveys
- Temperature modeling and development of thermal trading plan
- Cultural resource investigations
- Removal/Fill Permitting including submittal of Joint Permit Application
- Preparation of a biological assessment
- National Pollutant Discharge Elimination System Permitting
- Assistance with the required public involvement.

Purchasing Process

In May 2023, EWEB purchasing staff initiated a formal Request for Proposals (RFP) process for the environmental permitting services related to the Willamette River Treatment Plant and Intake. The RFP was advertised on the State of Oregon’s procurement bid site, OregonBuys, and in the Portland Business Tribune. One proposal was received, from David Evans and Associates, Inc.

The proposal was evaluated by an EWEB evaluation team. The maximum number of points for responses was 100 points. The evaluation criteria used was as follows: Minimum Qualifications (Pass/No Pass); Project Approach (15 points); Project Experience (60 points); Project Team Experience (15 points); Project Fee (10 points). After completing the evaluation, David Evans and Associates, Inc. was found to be responsive and responsible and the successful proposer.

Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
David Evans and Associates, Inc.	Portland, OR	\$1,490,700	1

Competitive Fair Price (If less than 3 responses received)

The Request for Proposal was publicly advertised on the State of Oregon’s Procurement Site, OregonBuys, and the Portland Business Tribune. In addition, staff notified firms that could potentially perform the work required at this level of complexity about the proposal opportunity. The feedback received from the non-proposing firms is they are currently at capacity and struggling to find new qualified staff, therefore they are not able to take on additional projects at this time. Staff has reviewed DEA’s billing rates and determined they are consistent with competing firms in the Pacific Northwest and as compared to other firms currently doing similar work for EWEB.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
2425	Willamette River Intake Initial Permitting	NA	5/6/15-5/6/20	\$91,843	\$23,507 complete	
18-2690	2018 Bathymetric & Topographic Survey/Carmen Reservoir	NA	7/20/18-12/31/18	\$32,800	\$40,300	AW,SD

22-223	Second Source Permitting Strategy Support	NA	12/15/22-12/15/23	\$80,000	\$31,850 active	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

18-2690-Q Scope of work was increased to include additional calculations and for sinkholes located perpendicular to the dam crest.

ACTION REQUESTED:

Management requests the Board approve a contract with David Evans and Associates, Inc. for Environmental Permitting Services related to the Willamette River Treatment Plant and Intake. The work under the proposed multi-year contract will be completed under the umbrella of the Second Source Treatment Plant. Approximately \$100 million is included in the 5-year Water Capital Plan for this project. Variances will be managed within the budget process and Board policy.