



Eugene Water & Electric Board
Board Calendar Report
Updated September 25, 2023

Visit EWEB’s Events Calendar for a comprehensive listing of upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Removed from Items that may be added to future agendas or correspondence	–	–	Energy Efficiency Program – Results Details will be included in future Quarterly Reporting
2	Changed from Consent Item to Agenda	Oct. 3	Agenda	Resolution No. 2318 - SD23 Diversity Equity & Inclusion Policy.
3	New	Nov. 7	Executive Session	ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.
4	New	Nov. 7	Correspondence	Procurement Processes and Requirements for Board Approval – Hart/Furrow
5	New	Nov. 7	Correspondence	Analysis of EWEB’s Energy Efficiency, Energy Assistance, Electrification, and Engagement – follow up from SMUD Presentation – McGaughey/Wade/Connors
6	New	Nov. 7	Agenda	City of Eugene Liaison Update – Board President/Vice President

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update	To occur the month following meetings with COE Leadership	Quarterly, next occurrence February 2024	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Customer Service Policy Update – AMI updates to support deployment and operations	Present to Board in 2023; proposed implementation in 2024 upon completion of meter deployment	~Q4	Meters delayed due to supply chain, expect to resume mass deployment late-2023 McGaughey/Price/Hart/Khalsa

* Note: Scheduled presentations and dates may be subject to change.

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: eweb.org/about-us/calendar

Placeholder - October 17, 2023 (3rd Tuesday)

(Dependent on board feedback around DEI Policy at October 3 meeting)

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Diversity Equity & Inclusion	60	Discussion

November 7, 2023

Executive Session – 5:00 P.M.		
ORS 192.660(2)(h) To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.		
Regular Board Meeting – 5:45 P.M. (15 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
City of Eugene Liaison Update – Board President/Vice President	15	Information
Recurring – Upcoming-Year (2024) Proposed Budgets and Prices – Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2024) Proposed Budgets and Prices – Board President	10	Public Hearing
Resolution No. 2317, New PURPA Standards for Electric Vehicles and Demand Response – Booth/Capper/J. Hart/Ulrich/Yale-Bush	30	Action

Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Analysis of EWEB’s Energy Efficiency, Energy Assistance, Electrification, and Engagement – follow up from SMUD Presentation – McGaughey/Wade/Connors		
Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)		
Procurement Processes and Requirements for Board Approval – Hart/Furrow		

December 5, 2023

Regular Board Meeting – 5:30 P.M. <i>(-5 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2024) Proposed Budgets and Prices – Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2024) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Leaburg Decommissioning Action Plan (LDAP) – Lawson/Kelly/Krentz	30	Board Action or Endorsement
Recurring – Annual Dam Safety Update - Lisa Krentz, Generation Manager/Laura Ohman, Chief Dam Safety Engineer	30	Update/Direction
Work Session		
2024 Organizational Goal Development – Lawson/Price	45	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Present Year-End (2023) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		

December 19, 2023 (3rd Tuesday) - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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January 2, 2024

Regular Board Meeting – 5:30 P.M. <i>(65 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE

Recurring – 2024 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2024 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Recurring – Proposed 2024 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
Recurring – Annual Board Policy Review (policies changed within one year), including proposed update to Board Policy GP7 Parliamentary Procedures – Lawson/Kah	45	Direction

CONSENT CALENDAR

- Recurring** – Ratification of Board Appointed Consultants (EL2) – Hart/Furrow
- Placeholder** - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart

CORRESPONDENCE

- Recurring** – Process for Annual GM Performance Evaluation – Hutchens
- Recurring** – EWEB Environmental Products Annual Update (Greenpower, Cleanpower, etc.) – Wade/McGaughey (Information)

February 6, 2024

Executive Session 5:00-5:30 P.M.

Pursuant to ORS 192.660 (2)(f) to consider information or records that are exempt by law from public inspection (ORS 192.345(23))--Records or information that would reveal or otherwise identify security measures, or weaknesses or potential weaknesses in security measures, taken or recommended to be taken to protect buildings or other property)

Regular Board Meeting – 5:45 P.M.

(100 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action

CONSENT CALENDAR

- Recurring** – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson

CORRESPONDENCE

- Placeholder** – State Legislative Update – Heuser (Information)

March 5, 2024

Regular Board Meeting – 5:30 P.M.

(100 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information) – Kelley/Masters/Fricke/Toth/Donahue/Erkert	15	Information/Q&A

CONSENT CALENDAR

- Resolution No. #####, EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah

CORRESPONDENCE

- Recurring** – EWEB Participation in Equity Community Consortium – Yearly Update (Price – Information)
- Placeholder** – Second Water Treatment Plant – Annual Situational Update (Information) - Kelley/Masters/McCullough
- Recurring** – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)

March 19, 2024 (3rd Tuesday)

Executive Session – TBA <i>(45-60 minutes)</i>
Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

April 2, 2024

Regular Board Meeting – 5:30 P.M. <i>(75 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2023) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Recurring – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin)	30	Information
CONSENT CALENDAR		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
CORRESPONDENCE		
Recurring – Annual Power Market & Trading Operations Update – Booth/Capper (Information)		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Harwood/Booth/Capper (Information)		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

April 15, 2024

Reminder: Annual Statement of Economic Interest Filing due April 15 For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec .
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May 7, 2024

Regular Board Meeting – 5:30 P.M. <i>(25 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Svetal (Information)		

CORRESPONDENCE

Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (*per Record of Decision, Signed January 10, 2018, by GM Lawson*) (Information)

Placeholder – State Legislative Update – Heuser (Information)

May 23, 2024

Special Upriver Meeting – 6:00 P.M.

McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.

TOPICS

TIME

TBD

June 4, 2024

Regular Board Meeting – 5:30 P.M.

(50 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Recurring – 2024 Annual Integrated Electric Resource Plan (IRP) Update – Booth/Capper	30	Information
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion

CONSENT CALENDAR

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CORRESPONDENCE

Recurring – EWEB’s Prior-Year (2023) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)

Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)