

## **EWEB Board Consent Calendar Request**

*For Contract Awards, Renewals, and Increases*

The Board is being asked to approve new contracts with **Key Line Construction, Potelco, Inc., and Wilson Construction Company** for **Electric Line Crew Services**.

Board Meeting Date: December 5, 2023  
Project Name/Contract #: Electric Line Crews / 23-045-S  
Manager: Tyler Nice Ext. 7419  
Executive Officer: Karen Kelley Ext. 7153

### **Contract Amount:**

Original Contract Amount: \$5,000,000  
Additional \$ Previously Approved: NA  
Spend over last approval: NA  
Amount this Request: \$5,000,000  
% Increase over last approval: NA  
Resulting Cumulative Total: **\$5,000,000 (over 5 years between 3 contracts)**

### **Contracting Method:**

Method of Solicitation: Formal ITB  
If applicable, basis for exemption: NA  
Term of Agreement: 5 years  
Option to Renew? No  
Approval for purchases "as needed": Yes  No   
Proposals/Bids Received (Range): 3 (\$895,180 - \$1,429,420)  
Selection Basis: Lowest Responsive and Responsible Bidder  
Narrative:

### Operational Requirement and Alignment with Strategic Plan

EWEB requires the services of multiple electric line crews to complete emergent overhead capital work, regulatory work required by the PUC, and emergency and storm events. Multiple contractors with EWEB system experience will enable EWEB to be more responsive for critical events.

### Contracted Goods or Services

EWEB requires qualified services from IBEW signatory contractors to perform installations and corrections on EWEB's overhead electric distribution system.

### Purchasing Process

In November 2023, EWEB issued a Formal Invitation to Bid (ITB) for electric line crews with the potential for multiple awards to be made as a result of the solicitation process. This solicitation was advertised on OregonBuys, and bids were received from, Key Line Construction, Potelco, Inc., and Wilson Construction Company. The three bids were reviewed and were deemed responsive and responsible offers.

Bids Received

Vendor Name	City, State	Offered Price (based on 2,000 annual crew hours)
Key Line Construction	Myrtle Point, OR	\$895,180
Potelco, Inc.	Hubbard, OR	\$1,203,840
Wilson Construction Company	Canby, OR	\$1,429,420

Prior Contract Activities

Key Line Construction

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
055-2017	Electric Line Crews -	12/5/17	12/5/17 – 4/30/23	\$1,666,666	\$1,347,806	
19-189-S	Transformer Technician Services	NA	12/11/19 – 8/31/20	\$100,000	\$112,000	AW, SD

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

Potelco, Inc.

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
055-2017	Electric Line Crews - Potelco, Inc.	12/5/17	12/5/17 – 12/31/22	\$1,666,666	\$607,182.99	
18-2669	Utility Inspection Services	NA	5/1/18 – 8/31/18	\$60,000	\$82,328.88	AW, SD

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

Wilson Construction Company – No previous EWEB contracts exist, but Staff received positive feedback while checking references.

**ACTION REQUESTED:**

Management requests the Board approve new contracts with Key Line Construction, Potelco, Inc., and Wilson Construction Company for Electric Line Crew Services. Approximately \$175,000 was planned for these services in the 2023 Electric Capital and Electric O&M budgets of \$74.2 million and \$307.7 million respectively and will be budgeted annually. Emergency response work may be reimbursed through FEMA grants. Variances will be managed within the budget process and Board policy.