

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **capSpire, Inc.** for **Commodity Transaction and Risk Management (CTRM) Support Services.**

Board Meeting Date: January 9, 2024
Project Name/Contract #: CTRM Support Services / 23-251-PSC
Manager: Bruce Debysingh Ext. 7196
Executive Officer: Travis Knabe Ext. 7770

Contract Amount:

Original Contract Amount: \$500,000
Additional \$ Previously Approved: NA
Spend over last approval: NA
Amount this Request: \$500,000
% Increase over last approval: NA
Resulting Cumulative Total: **\$500,000**

Contracting Method:

Method of Solicitation: Direct Negotiation
If applicable, basis for exemption: EWEB Rule 3-0275 Sole Source Procurement
Term of Agreement: Initial term is 1 year
Option to Renew? Yes, annually up to 5 years total
Approval for purchases "as needed": Yes No
Proposals/Bids Received (Range): NA
Selection Basis: Sole Source

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB requires technical services in support of the newly upgraded Allegro Horizon system used by EWEB's Energy Division. These services will supplement EWEB's internal IS resources in the support and maintenance of the upgraded system, which will meet the business needs and requirements of the Energy Division by helping troubleshoot Allegro product issues and assisting with resolving functional and technical issues that arise. These services will also facilitate the transfer of knowledge to EWEB teams in both operational and strategic capabilities, which is needed as we integrate the Allegro platform with EES (Financial) to achieve a holistic view of Energy-Financial data. The additional resources will assist with the daily support and maintenance needs of the system, allowing the IS Division's Business Application Services team to continue to focus on the implementation of Season 1 of the EES project.

Contracted Goods or Services

capSpire has extensive knowledge of EWEB's infrastructure and Allegro configurations, which is needed for the consulting service EWEB requires. This knowledge of our existing infrastructure and Allegro configurations would take significant time and cost for another consulting group to gain. Our current need for these services is immediate

and capSpire can provide these resources without consuming additional time and cost to perform the requisite discovery to gain the foundational information needed to perform the needed services.

Purchasing Process

EWEB has initiated a sole source process due to the expertise required for these services. Per EWEB policy, Board approval is required for individually negotiated contracts over \$150,000, and for associated amendments.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
21-151	Horizon Upgrade	3-1-22	March 2021 – March 2024	\$1,460,000	\$1,735,551	AW
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board approve a contract with capSpire, Inc. for commodity transaction and risk management (CTRM) support services. Approximately \$200,000 was planned for these services in the Energy Division 2024 budget of \$3.3 million and the balance will be paid through the IS Division 2024 budget of \$5.7 million. Variances will be managed within the budget process and Board policy.