



**Eugene Water & Electric Board**  
**Board Calendar Report**  
**Updated January 30, 2024**

Visit EWEB’s Events Calendar for a comprehensive listing of upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

**Changes to meeting agenda since last publication:**

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Canceled	02-20-24	Work Session	
2	New	02-06-24	Correspondence	Goal Tracking/Key Performance Indicators – Lawson (Information)
3	New	02-06-24	Discussion	McKenzie Valley Meeting Planning – Lawson/EWEB Commissioners
4	New	02-06-24	Agenda	Ice Storm Recovery Update/Report – EWEB Executive Team
5	Postponed From Feb	03-05-24	Correspondence	Goal Tracking/Key Performance Indicators (Lawson/Price - Information)
6	New	03-05-24	Agenda or Correspondence	Ice Storm After Action Report – Lawson/Price/Kelley/Nice
7	Postponed from March	04-02-24	Agenda	College Hill Reservoir Project Update – Kelley/Farthing/Connors
8	New	05-23-24 10-01-24	Agenda	Bi-Annual Leaburg Decommissioning Action Plan (LDAP) Update (October date is tentative) – Krentz/Zinniker/Somogye/Leighty/Spencer
9	Date change	11-12-24	Board Meeting	Moved from 11-5-24 – Election Day

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence February 2024	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Proposed Update to Customer Service Policy - AMI updates to support deployment and operations (Correspondence)	Present to Board in 2024; proposed implementation upon completion of meter deployment and SAP go-live.	TBD	Meters delayed due to supply chain, expect to resume mass deployment late 2023/early 2024. Price/Jones/Hart/McGaughey

3	May 3, 2022	Proposed Update to Customer Service Policy - AMI Opt-Out Fees (Action)	2024	TBD	10-minute Action Item Price/Jones/Hart/McGaughey
4	Oct 2023	Rate Design	Potential Work Session	TBD	Hart/Rue
5	Nov 2023	EES Update (Information)		Tentative Aug 2024	30-minute Information Item Customer impacts, cutover plans, and Season 2 needs Hart/McGaughey/Knabe
6	Nov 2023	EES Update (Information)	After EES go-live	Tentative Dec 2024 or Jan 2025	20-minute Information Item Report on project launch, positive outcomes, etc. Hart/McGaughey/Knabe
7	January 9, 2024	GP17 Board Use of Electronic Communication (may also affect GP7 Parliamentary Procedures)		TBD	
8	January 9, 2024	SD14 Real Property Policy		TBD	

\* Note: Scheduled presentations and dates may be subject to change.

Status is "Pending", "Approved", or "Declined"





Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2<sup>nd</sup> Meeting
-  Event, Webinar, etc. that may be of interest

## Eugene Water & Electric Board Tentative Future Agendas

*EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.*

*EWEB Calendar of Events: [eweb.org/about-us/calendar](http://eweb.org/about-us/calendar)*

### March 5, 2024

<b>Regular Board Meeting – 5:30 P.M.</b> <i>(70 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>

<b>Recurring</b> – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
<b>Placeholder for agenda or correspondence</b> – Ice Storm After Action Report Lawson/Price/Kelley/Nice	30	Information
<b>Recurring</b> – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information) – Kelley/Masters/Fricke/Toth/Donahue/Erkert	15	Information/Q&A
<b>CONSENT CALENDAR</b>		
EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
<b>CORRESPONDENCE</b>		
Eugene-Springfield Natural Hazard Mitigation Plan Update (Price/Parisi – Review/Feedback)		
<b>Recurring</b> – EWEB Participation in Equity Community Consortium – Yearly Update (Price – Information)		
Goal Tracking/Key Performance Indicators (Lawson/Price - Information)		
<b>Placeholder</b> – Second Water Treatment Plant – Annual Situational Update (Information) - Kelley/Masters/McCullough		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

### March 19, 2024 (3<sup>rd</sup> Tuesday)

<b>Executive Session – TBA</b> <i>(45-60 minutes)</i>		
<b>Recurring</b> – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager		

### April 2, 2024

<b>Regular Board Meeting – 5:30 P.M.</b> <i>(45 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> – Prior Year-End (2023) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
College Hill Reservoir Project Update – Kelley/Farthing/Connors	30	Information
<b>Recurring</b> – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin)	30	Information
<b>CONSENT CALENDAR</b>		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Power Market & Trading Operations Update – Booth/Capper (Information)		
<b>Recurring</b> – Annual Report on Power Trading Compliance (Board Policy SD8) - Hart/Harwood/Booth/Capper (Information)		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

**April 15, 2024**

**Reminder: Annual Statement of Economic Interest Filing due April 15**

For more information see the Oregon Government Ethics Commission webpage at [www.oregon.gov/ogec](http://www.oregon.gov/ogec).

## May 7, 2024

Regular Board Meeting – 5:30 P.M. (25 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Price/Kelley	30	Action
<b>Recurring</b> – Annual Capital Project Update - Kelley	30	Information
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
<b>Recurring</b> – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
<b>Recurring</b> – Annual Strategic Plan Review – Lawson	30	Discussion
<b>Recurring</b> – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction
CONSENT CALENDAR		
<b>Recurring</b> – Annual Price Adjustment for Joint Use Fees (Effective June 1 <sup>st</sup> ) – Kelley/Williams/Svetal (Information)		
CORRESPONDENCE		
<b>Recurring</b> – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer ( <i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i> ) (Information)		
<b>Placeholder</b> – State Legislative Update – Heuser (Information)		

## May 23, 2024

Special Upriver Meeting – 6:00 P.M. <i>McKenzie Fire &amp; Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.</i>	
TOPICS	TIME
Leaburg Decommissioning Action Plan (LDAP) Update	TBD
Additional topics TBD	

## May 31, 2024

<b>McKenzie River Watershed Field Trip – All day event</b>
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## June 4, 2024

Regular Board Meeting – 5:30 P.M. (50 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
<b>Recurring</b> – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
<b>Recurring</b> – 2024 Annual Integrated Electric Resource Plan (IRP) Update – Booth/Capper	30	Information
<b>Recurring</b> – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		

**Recurring** – EWEB’s Prior-Year (2023) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)

**Recurring** – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)

## July 2, 2024

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Electric & Water Long-Term Financial Plan Update & Upcoming Year (20##) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
<b>Recurring</b> – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Price/Gorsegner (Information)		
<b>Recurring</b> – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
<b>Recurring</b> – State Legislative Update – Heuser (Information)		

## August 6, 2024

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Quarterly Strategic & Operational Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
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## August 20, 2024 (3<sup>rd</sup> Tuesday) - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
-		

## September 3, 2024

Regular Board Meeting – 5:30 P.M. (140 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
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CONSENT CALENDAR
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CORRESPONDENCE
<b>Recurring</b> – Annual Audit Management Letter Update – Hart (Information)

**October 1, 2024**

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Draft Upcoming-Year (20##) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming Year ##### Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Tentative</b> – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update
<b>Recurring</b> – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. ####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
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**October 15, 2024 (3<sup>rd</sup> Tuesday) - Tentative Placeholder if needed**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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**November 12, 2024 (Special Date - 2<sup>nd</sup> Tuesday)**

Regular Board Meeting – 5:30 P.M. (90 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (20##) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. ####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
<b>Recurring</b> – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)		
<b>Recurring</b> – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)		

**December 3, 2024**

**Regular Board Meeting – 5:30 P.M.**

*(25 min. remaining)*

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (20##) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (20##) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
<b>Work Session</b>		
20## Organizational Goal Development – Lawson/Price	45	Direction
<b>CONSENT CALENDAR</b>		
<b>Recurring (biannual)</b> - Resolution No. ####, EWEB Avoided Costs Filing		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Present Year-End (20##) Audit Planning - CFO/Moss Adams Auditors (Information)		
<b>Recurring</b> – Board Officer and Liaison Positions – Lawson/Kah (Information)		