



Eugene Water & Electric Board
Board Calendar Report
Updated March 4, 2024

Visit EWEB’s Events Calendar for a comprehensive listing of upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Postponed from March	04-02-24	Correspondence	Eugene-Springfield Natural Hazard Mitigation Plan Update (Price/Parisi – Review/Feedback)
2	Addition	05-07-24	Correspondence	EWEB and Light Duty Electric Vehicle Charging Infrastructure (Serpa Munoz/Price – Information)
3	Postponed from March	04-02-24	Correspondence	Second Water Treatment Plant – Annual Situational Update (Kelley/Masters/McCullough - Information)
4	Addition	03-05-24	Agenda Item	2025 Integrated Resource Plan & Energy Resource Study Kickoff, Scope & Analytical Plan (Booth/Ulrich – Information and Direction)
5	Addition	04-02-24	Placeholder for agenda or correspondence	Ice Storm After Action Report (Lawson/Price/Kelley/Nice - Information)
6	Postponed from March	TBD	Correspondence	Goal Tracking/Key Performance Indicators (Lawson/Price - Information)
7	Addition	04-02-24	Correspondence	Tentative – EV Charging Infrastructure (Price/Serpa Munoz)
8	Addition	06-04-24	Agenda Item	2025 Energy Resource Study: BPA Product Choice Overview – Booth/Capper/Bush/Ulrich
9	Addition	09-03-24	Agenda Item	Annual IRP Update & 2025 Energy Resource Study Assumptions Booth/Capper/Ulrich/Hart
10	Addition	12-03-24	Agenda Item	2025 Energy Resource Study: Initial Results of BPA Product Analysis (Booth/Capper/Ulrich)

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence May/June 2024	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.

2	May 3, 2022	Proposed Update to Customer Service Policy - AMI Opt-Out Fees (Action)	2024	TBD	10-minute Action Item Price/Jones/Hart/McGaughey
3	Oct 2023	Rate Design	Potential Work Session	TBD	Hart/Rue
4	Nov 2023	EES Update (Information)		Tentative Aug 2024	30-minute Information Item Customer impacts, cutover plans, and Season 2 needs Hart/McGaughey/Knabe
5	Nov 2023	EES Update (Information)	After EES go-live	Tentative Dec 2024 or Jan 2025	20-minute Information Item Report on project launch, positive outcomes, etc. Hart/McGaughey/Knabe
6	January 9, 2024	GP17 Board Use of Electronic Communication (may also affect GP7 Parliamentary Procedures)		TBD	
7	January 9, 2024	SD14 Real Property Policy		TBD	
8	Postponed from March 2024	Goal Tracking/Key Performance Indicators		TBD	Correspondence (Information) Lawson/Price

* Note: Scheduled presentations and dates may be subject to change.

Status is "Pending", "Approved", or "Declined"

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular session to begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: eweb.org/about-us/calendar

March 19, 2024 (3rd Tuesday)

Executive Session – TBA
(45-60 minutes)

Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

April 2, 2024

Regular Board Meeting – 5:30 P.M. (15 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2023) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Placeholder for agenda or correspondence – Ice Storm After Action Report Lawson/Price/Kelley/Nice	30	Information
College Hill Reservoir Project Update – Kelley/Farthing/Connors	30	Information
Recurring – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin)	30	Information
CONSENT CALENDAR		
Annual Price Adjustment for Dark Fiber Lease Pricing – Price/Atkinson/Lowen		
CORRESPONDENCE		
Tentative – EV Charging Infrastructure (Price/Serpa Munoz)		
Recurring – Annual Power Market & Trading Operations Update (Booth/Capper - Information)		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) – (Hart/Harwood/Booth/Capper - Information)		
Eugene-Springfield Natural Hazard Mitigation Plan Update (Price/Parisi – Review/Feedback)		
Placeholder – Second Water Treatment Plant – Annual Situational Update (Kelley/Masters/McCullough – Information)		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) (Heuser - Information)		

April 15, 2024

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

May 7, 2024

Regular Board Meeting – 5:30 P.M. (25 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Price/Kelley	30	Action
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information

Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction
CONSENT CALENDAR		
Recurring – Annual Price Adjustment for Joint Use Fees (Effective June 1 st) – Kelley/Williams/Svetal (Information)		
CORRESPONDENCE		
Recurring – Annual Update Waltherville Project Operating Regime & River Flow Forecast for Upcoming Summer (<i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i>) (Information)		
EWEB and Light Duty Electric Vehicle Charging Infrastructure - Serpa Munoz/Price (Information)		
Placeholder – State Legislative Update – Heuser (Information)		

May 23, 2024

Special Upriver Meeting – 6:00 P.M.		
<i>McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.</i>		
TOPICS		TIME
Leaburg Decommissioning Action Plan (LDAP) Update		TBD
Additional topics TBD		

May 31, 2024

McKenzie River Watershed Field Trip – All day event		
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June 4, 2024

Regular Board Meeting – 5:30 P.M.		
<i>(50 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
2025 Energy Resource Study: BPA Product Choice Overview – Booth/Capper/Bush/Ulrich	30	Information
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – EWEB’s Prior-Year (2023) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

July 2, 2024

Regular Board Meeting – 5:30 P.M.		
<i>(70 min. remaining)</i>		

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Electric & Water Long-Term Financial Plan Update & Upcoming Year (20##) Budget and Capital Improvement Plan Assumptions - Kelley/Price/Hart	60	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Price/Gorsegner (Information)		
Recurring – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
Recurring – State Legislative Update – Heuser (Information)		

August 6, 2024

Regular Board Meeting – 5:30 P.M. <i>(130 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Quarterly Strategic & Operational Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
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August 20, 2024 (3rd Tuesday) - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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September 3, 2024

Regular Board Meeting – 5:30 P.M. <i>(95 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
Recurring – Annual IRP Update & 2025 Energy Resource Study Assumptions Booth/Capper/Ulrich/Hart	45	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Audit Management Letter Update – Hart (Information)		

October 1, 2024

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (20##) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming Year ##### Budget Assumptions and LTFP – Board President	10	Public Hearing
Tentative – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update
Recurring – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
CONSENT CALENDAR		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
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October 15, 2024 (3rd Tuesday) - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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November 12, 2024 (Special Date - 2nd Tuesday)

Regular Board Meeting – 5:30 P.M. (90 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (20##) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2023) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)		

December 3, 2024

Regular Board Meeting – 5:30 P.M. (-20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE

Recurring – Upcoming-Year (20##) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (20##) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
2025 Energy Resource Study: Initial Results of BPA Product Analysis (Booth/Capper/Ulrich)	45	Information
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
Work Session		
20## Organizational Goal Development – Lawson/Price	45	Direction
CONSENT CALENDAR		
Recurring (biannual) - Resolution No. ####, EWEB Avoided Costs Filing		
CORRESPONDENCE		
Recurring – Present Year-End (20##) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		