| Online Backflow Database |
Use Agreement

Please sign and return this agreement
Only testers or data entry designees with agreements on
file will be able to access the online backflow database

Company _____ Phone _____

Address _____
         Street   City   State   Zip

E-mail _____

(1) The responsible party for appropriate use of customer information provided by EWEB is the company identified above. Violation(s) of this agreement, by any party logged into EWEB's Online Backflow Database ("Database") with an individual tester password, could cause access to the online database to be revoked and may place the Tester's certification at risk.

(2) The Database shall be used solely for the purpose of acquiring and entering EWEB customer information to perform backflow assembly testing. The Database shall not be used to market other products or services or for any purpose other than its intended use. A customer must request services from the tester before assignment in the Database. Testers may market other products and services to EWEB customers after those customers requesting backflow services have been assigned to Tester.

(3) Information furnished by EWEB and contained in the Database *will be kept confidential* and will not be released without the express written consent of EWEB. There is no expiration time associated with this responsibility. Every entity and individual identified as a user of the information *agrees to safeguard the confidentiality of the furnished information by signing below.*

 a. This confidentiality requirement prohibits disclosure of EWEB customer information to parties other than EWEB, the customer or the undersigned by written or verbal means, including and not limited to e-mail, letter, copies of test slips, work orders, telephone, or conversation with others.

 b. If there is any known or presumed unauthorized release of customer information, notify EWEB's Backflow and Cross Connection Program administrator *immediately* at the number listed above.

(4) Once the backflow assembly test has been recorded in the Database, a copy may be printed to send to the owner of the backflow assembly and a copy may be printed for business records. No other copies shall be printed or copied from originals for any other purpose.

(5) The tester's business records will be held in a secure archive for the required retention period. Disposal of customer information will be done in a secure manner. EWEB is not responsible for secure retention or secure disposal of backflow assembly tester business records.

(6) If a publication or report is produced using customer information provided by EWEB, one copy of the publication or report shall be provided to EWEB. The publication or report shall cite Eugene Water & Electric Board (EWEB) as the source of some of the data on which the publication or report was based. The publication may include only aggregate information, not confidential information. Aggregate information shall have no fewer than three individuals included each group, and no individual identifying information shall be included in the aggregate information.

The Use Agreement & Addendum can be submitted via email to backflow@eweb.org or mail to PO Box 10148 Eugene OR, 97440-2148, Attention Backflow

Company Owner

Printed Name _____ Signature _____Date
_____

Backflow Assembly Tester (if other than Owner) Tester Certification Number
_____

Printed Name _____ Signature _____Date
_____

Data Entry Designee (if other than Owner or Tester)

Printed Name _____ Signature _____Date
_____

Add or remove Backflow Assembly Testers and Data Entry Designees by completing the Online Backflow Database Use Agreement Addendum form.

EWEB USE ONLY

Backflow Agreement processed by	
Date Backflow Agreement received	
Date Backflow Agreement cancelled	