

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Baker Tilly Virchow Krause, LLP** for the **implementation of EWEB's forthcoming enterprise work asset management solution (WAM)**.

Board Meeting Date: January 2, 2013
Project Name/Contract#: Implementation of Work Asset Management Solution
Primary Contact: Sheila Crawford Ext. 7448
Secondary Contact: Roger Gray Ext. 7130
Purchasing Contact: Quentin Furrow Ext. 7380

Action Requested:

- Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$351,000
Additional \$ Previously Approved: \$
Invoices over last approval: \$
Percentage over last approval: _____ %
Amount this Request: \$351,000
Resulting Cumulative Total: \$351,000

Funding Source:

- Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Request for Proposals (RFP)
If applicable, basis for exemption: _____
Term of Agreement: January 2013 – July 2014
Option to Renew? Yes, if required
Approval for purchases "as needed" for the life of the contract No

Form of Contract:

- Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

Narrative:

The Board is being asked to approve a new contract with **Baker Tilly Virchow Krause, LLP** for the **implementation of EWEB's forthcoming enterprise work asset management solution (WAM)**.

In July 2012, Staff issued a Request for Proposals for the implementation services required for an enterprise work asset management solution (including mobile work management). Three proposals were received from: Baker Tilly Virchow Krause, LLP of Madison, WI; HDR Engineering of Portland, OR and Bridge Energy of Marlborough, MA. After evaluation, Baker Tilly Virchow Krause, LLP was determined to be the highest ranked proposer based on the evaluation criteria outlined in the RFP document.

If approved, Baker Tilly Virchow Krause, LLP will provide an experienced and qualified project manager to manage, on behalf of EWEB, the full implementation of the WAM solution. This will include providing oversight to internal and vendor project managers and support staff as well as assisting in the negotiations with the vendor selected for the WAM solution.

ACTION REQUESTED:

Management requests Board approve a new contract with **Baker Tilly Virchow Krause, LLP** for the **implementation of EWEB's forthcoming enterprise work asset management solution (WAM)**. Funds for these services were budgeted for 2013 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Assistant General Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____