

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve an increase to the contract with **Delta Environmental Services, LLC** for **wastewater treatment system consulting services at the Roosevelt Operations Center.**

Board Meeting Date: January 2, 2013

Project Name/Contract#: Wastewater Treatment System Consulting Services/
PSC#2135

Primary Contact: Todd Simmons Ext. 7373

Secondary Contact: Debra Smith Ext. 7196

Purchasing Contact: Cheryl Golbek Ext. 7389

Contract Amount:

Original Contract Amount: \$51,804

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: 0%

Amount this Request: \$75,000

Resulting Cumulative Total: \$126,804

Contracting Method:

Method of Solicitation: Direct Negotiated

If applicable, basis for exemption: EWEB Rule 6-0270 Personal Services

Term of Agreement: February 2, 2011 thru December 31, 2015

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve an increase to the contract with **Delta Environmental Services, LLC** for **wastewater treatment system consulting services at the Roosevelt Operations Center (ROC).**

The Department of Environmental Quality by law requires an owner (EWEB) of a wastewater system (located at the ROC), with an average dry weather flow (ADWF) of 75,000 gallons per day, must have its system supervised on a part-time or full-time basis by one or more operators who hold a valid certificate for that type of system (OAR 340-049-0015(3) and OAR 340-049-070). Staff has directly negotiated a contract with Delta Environmental to provide supervision of the facility by a State Certified Operator and provide operational training to EWEB staff until staff obtain the on the job training and experience to qualify for Wastewater Treatment System Operator Certification.

If approved, Delta Environmental will operate the system as efficiently as possible and in compliance with facility/system discharge permit, provide personnel to respond to emergencies at the facility, and provide on the job training to EWEB staff. It is anticipated that EWEB staff will be certified by December 31, 2015. Staff estimates these additional services will not exceed \$75,000.

ACTION REQUESTED:

Management requests Board approve an increase to the contract with **Delta Environmental Services, LLC** for **wastewater treatment system consulting services at the Roosevelt Operations Center.** Funds for these services were budgeted for 2013 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Assistant General Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____