

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Luvaas Cobb Law** for **Legal Services – General Counsel**.

Board Meeting Date: January 2, 2013

Project Name/Contract#: Legal Services – General Counsel

RFP 047-2012

Primary Contact: Gail Murray Ext. 7429

Secondary Contact: Roger Gray Ext. 7130

Purchasing Contact: Tracy Davis Ext. 7468

Contract Amount:

Original Contract Amount: \$ 750,000 over 5 years (estimate)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 750,000 over 5 years

Resulting Cumulative Total: \$ 750,000 over 5 years (estimate)

Contracting Method:

Method of Solicitation: Formal Request for Proposal

If applicable, basis for exemption: N/A

Term of Agreement: January 4, 2013 – December 31, 2015

Option to Renew? Yes, for additional two years

Approval for purchases "as needed" for the life of the contract Yes

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract with **Luvaas Cobb Law** for **General Counsel Legal Services**.

Legal services are exempt from public contracting law. However, EWEB, in an attempt to insure that it is receiving the best value with all of its contracts, issued an RFP in November 2012 to qualified legal firms to provide general legal counsel. Two proposals were received and evaluated; Arnold Gallagher of Eugene and Luvaas Cobb Law of Eugene. Luvaas Cobb Law, the current provider, was selected as the highest ranked proposer. A notice of Intent to Award was sent to Luvaas Cobb Law, pending Board approval.

Luvaas Cobb Law maintains an historical perspective and broad range of expertise in municipal utility legal matters which continue to be very valuable to the utility. They continue to maintain an excellent relationship with staff and consistently provide sound legal advice.

ACTION REQUESTED:

Management requests Board approve a new contract with **Luvaas Cobb Law** for **Legal Services – General Counsel**. Funds for these services are budgeted for 2013 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____