

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Armadillo Boring, Inc.** for **directional drilling and pipe installation under railroad tracks.**

Board Meeting Date: February 5, 2012  
Project Name/Contract#: Bore Under Railroad Tracks/058-2012  
Primary Contact: Mel Damewood Ext. 7145  
Secondary Contact: Debra Smith Ext. 7196  
Purchasing Contact: Sarah Gorsegner Ext. 7348

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Contract Amount:

Original Contract Amount: \$100,000  
Additional \$ Previously Approved: \$ n/a  
Invoices over last approval: \$ n/a  
Percentage over last approval: n/a %  
Amount this Request: \$100,000  
**Resulting Cumulative Total:** \$100,000

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other-Customer

### Contracting Method:

Method of Solicitation: Informal Invitation to Bid (ITB)  
If applicable, basis for exemption: n/a  
Term of Agreement: February 2013-March 2013  
Option to Renew? no

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

Approval for purchases "as needed" for the life of the contract No

### Narrative:

The Board is being asked to approve a new contract with **Armadillo Boring, Inc.** for directional drilling and pipe installation.

EWEB needs to install a new underground primary (12.74KV) extension in our distribution system from W 1<sup>st</sup> Ave North to 3300 Cross St. under the Union Pacific Railroad tracks. The work to install the electric line is requested from one of EWEB's industrial customers and costs of the project are borne by the customer. EWEB will be completing some of the trenching and casing installation, but specialized skill and equipment is required to install pipe under the railroad tracks to the south of the property located at 3300 Cross St.

In November 2012, staff solicited bids for the directional drilling and installation of pipe. Eleven firms reviewed the solicitation and six firms attended the mandatory pre-bid meeting. EWEB only received one response that was deemed non-responsive. In December 2012, staff re-solicited bids for the directional drilling and installation of pipe. One bid was received and evaluated; Armadillo Boring, Inc. of Salem, Oregon was determined to be a responsive and responsible bidder. If approved, Armadillo Boring, Inc. will provide the drilling, shoring, and pipe installation required to successfully complete this project.

### ACTION REQUESTED:

Management requests Board approve a new Contract with **Armadillo Boring, Inc.** for **Boring under railroad tracks.** Funds for this work are budgeted for 2013, the costs of the project are borne by the customer requesting the work.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Manager: \_\_\_\_\_

Assistant General Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_