

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new Intergovernmental Agreement (IGA) with **USDA Forest Service, Willamette National Forest** for management of the Carmen-Smith recreation complexes.

Board Meeting Date: February 5, 2013
Project Name/Contract#: Carmen-Smith Recreation Complex Maintenance IGA #13848
Primary Contact: Roger Kline Ext. 7484
Secondary Contact: Debra Smith Ext. 7196
Purchasing Contact: Cheryl Golbek Ext. 7389

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$30,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: 0%
Amount this Request: \$30,000
Resulting Cumulative Total: \$30,000

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Exemption
If applicable, basis for exemption: EWEB Rule 6-0110 (1) (a)
Term of Agreement: February 6, 2013 through December 31, 2013
Option to Renew? No
Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new Intergovernmental Agreement (IGA) with **USDA Forest Service, Willamette National Forest** for management of the Carmen-Smith recreation complexes.

Since 1993, EWEB has entered into intergovernmental agreements with the USDA Forest Service for the administration, supervision, and maintenance of the Carmen-Smith recreation complexes located on lands administered by the Forest Service. The funding for the work meets Article 31 of the FERC current license for the Carmen-Smith Hydroelectric Project. Because of the facilities' location, use of the Forest Service for these services is both appropriate and preserves the landowner's obligations as the responsible party.

In the past, each agreement has had a term of 5 years. However, with issuance of the new license, the campgrounds will be closed during construction, and rebuilt after construction. Approximate duration of closures is approximately 3-5 years. Also, the new license will require a new agreement for management of recreational facilities. Therefore, in 2013, EWEB requested that the existing agreement have an annual renewal (rather than 5 years) due to the uncertainty of new license issuance. The amount for 2013 is \$30,000.

ACTION REQUESTED:

Management requests Board approve a new Intergovernmental Agreement (IGA) with **USDA Forest Service, Willamette National Forest** for management of the Carmen-Smith recreation complexes. Funds for these services were budgeted for 2013.

SIGNATURES:

Project Coordinator: Roger Kline – see signature below

Manager: _____

Assistant General Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____