

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve the purchase of four **Insulated Over-Centered Aerial Man Lifts** from **Altec Industries, Inc.**

Board Meeting Date: March 5, 2013

Project Name/Contract#: Insulated Over-Centered Aerial Man Lifts/001-2013

Primary Contact: Roger Kline Ext. 7373

Secondary Contact: Debra Smith Ext. 7196

Purchasing Contact: Sarah Gorsegner Ext. 7348

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contract Amount:

Original Contract Amount: \$862,000 over 2 years

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$862,000 over 2 years

Resulting Cumulative Total: \$862,000 over 2 years

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

Contracting Method:

Method of Solicitation: Formal Request for Proposal

If applicable, basis for exemption: N/A

Term of Agreement: March 6, 2013-March 6, 2015

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Narrative:

The Board is being asked to approve the purchase of four Insulated Over-Centered Aerial Man Lifts from **Altec Industries, Inc.**

EWEB requires four Insulated Over-Centered Aerial Man Lifts for use by the Electric Division Line Crews. If approved, two vehicles will be ordered in 2013, and it is anticipated that two vehicles will be ordered in 2014. The units replace existing bucket trucks that are at the end of their useful life expectancy. The vehicles are configured in a manner that allows our crews to have consistent material handling capabilities. The vehicles will be configured in accordance with EWEB specifications as outlined in the bidding document. The vehicle has a life expectancy of 13-15 years.

In January 2013, an Invitation to Bid was issued for the purchase of two Insulated Over-Centered Aerial Man Lifts as part of the capital replacement plan, with the option of purchasing two additional vehicles in 2014. Six companies reviewed the specifications; two bids were received, opened, and recorded on January 30, 2013. Altec Industries of Dixon, CA was determined to be the lowest responsive and responsible bidder. Delivery is estimated to be approximately 300 calendar days after receipt of order.

ACTION REQUESTED:

Management requests Board approve the purchase with **Altec Industries, Inc.** for **Insulated Over-Centered Aerial Man Lifts**. Funds for this purchase were budgeted for in the 2013 vehicle capital plan and will be budgeted for 2014.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Assistant General Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____