

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve the purchase of three (3) service bodies for EWEB's fleet of utility trucks from **Scelzi Enterprises, Inc.**

Board Meeting Date: March 5, 2013
Project Name/Contract#: Fleet Service Bodies
Primary Contact: Roger Kline Ext. 7484
Secondary Contact: Debra Smith Ext. 7348
Purchasing Contact: Ramie Alkire Ext. 7413

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:
Original Contract Amount: \$ 135,000.00
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: N/A %
Amount this Request: \$ 135,000.00
Resulting Cumulative Total: \$ 135,000.00

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:
Method of Solicitation: Exemption
If applicable, basis for exemption: EWEB Rule 3-0275 Sole Source
Term of Agreement: Delivery within 180 days
Option to Renew? No, single purchase
Approval for purchases "as needed" for the life of the contract No

Form of Contract:	
<input checked="" type="checkbox"/>	Single Purchase
<input type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Narrative:

The Board is being asked to approve the purchase of three (3) service bodies built to EWEB specifications from **Scelzi Enterprises, Inc.**

EWEB requires three customized service bodies for our fleet. Two (2) of the service bodies will be used for water operations and these bodies will match our existing truck configurations. The other service body is for the electric lines operations and this body is designed for our line crew foreman vehicles. These vehicles are being built to EWEB standard configurations.

The purchase of these service bodies is part of EWEB's vehicle replacement program and is part of the approved 2013 capital budget. The completed vehicles (chassis/service body) will be replacing vehicles that are beyond their useful life expectancy.

EWEB's Fleet has standardized on Scelzi brand service bodies for its fleet of utility vehicles. Standardization is a common fleet practice that is implemented in order to reduce costs (in mechanic productivity, maintenance and repair parts inventory) and establish familiarity in operation and maintenance (crew safety and a consistent understanding of manufacturer repair and maintenance requirements).

EWEB's standardization was established because of the quality of components and the efficiency in design and features. Scelzi's stainless steel components make them more durable.

Staff has worked with Scelzi to design the three (3) custom service bodies and is ready to place an order for the purchase of these service bodies, pending Board approval.

ACTION REQUESTED:

Management requests Board approve the purchase of three (3) service bodies built to EWEB specifications from **Scelzi Enterprises, Inc.**. Funds for this purchase were budgeted for 2013.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Assistant General Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____