

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Findlay Engineering, Inc.** to provide consulting services for the **FERC Part 12 Dam Safety Inspection Report at the Carmen-Smith Project.**

Board Meeting Date: April 2, 2013
Project Name/Contract#: PSC 2314
Primary Contact: Mel Damewood Ext. 7145
Secondary Contact: Debra Smith Ext. 7196
Purchasing Contact: Ramie Alkire Ext. 7413

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$28,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: N/A %
Amount this Request: \$28,000
Resulting Cumulative Total: \$28,000

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: N/A
If applicable, basis for exemption: EWEB Rule 6-0270 (Personal Services)
Term of Agreement: April 3, 2013 to April 15, 2014
Option to Renew? Yes
Approval for purchases "as needed" for the life of the contract No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

NARRATIVE:

The Board is being asked to approve a new contract with **Findlay Engineering Inc.** to provide consulting services for the **FERC Part 12 Dam Safety Inspection Report at the Carmen-Smith Project.**

The Federal Energy Regulatory Commission (FERC) requires each hydrogeneration owner of potentially hazardous projects to conduct a Part 12D Dam Safety Inspection every five (5) years. This inspection must be completed by an independent consultant who is approved by the FERC. The Part 12D Dam Safety Inspection Report for the Carmen-Smith Project is scheduled to take place over the course of 2013. If approved, Findlay Engineering, Inc. will conduct a thorough review of the Carmen-Smith Project supporting technical and design documents, associated FERC required Plans and Programs necessary to maintain the project and other project related documents. A physical inspection and Potential Failure Modes Analysis review will take place during the annual FERC Dam Safety Inspection mid-summer. Lastly, the consultant will draft inspection results into the "Part 12D Dam Safety Inspection Report" for EWEB review and submittal to the FERC.

Six informal proposals were submitted in 2012 with Findlay Engineering, Inc. being both the most qualified and low bid. Findlay Engineering is not on the MSA list and thus requires Board approval. After review of the qualifications, and reference consideration EWEB has decided to utilize the experienced firm. Findlay is a known approved FERC independent consultant, therefore response from the FERC for IC approval is a formality and work on this project can begin as soon as the contract is approved.

ACTION REQUESTED:

Management requests Board approve a new contract with **Findlay Engineering Inc.** to provide consulting services for the **FERC Part 12 Dam Safety Inspection Report at the Carmen-Smith Project.** Funds for these services were budgeted for 2013, and will be budgeted for 2014.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Assistant General Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____