

# EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Overton Safety Training, Inc.** for **mobile and articulating boom crane operation certification training.**

Board Meeting Date: April 2, 2013

Project Name/Contract#: Crane Operation Certification Training

Contract 010-2013

Primary Contact: Lena Kostopulos Ext. 7466

Secondary Contact: Roger Gray Ext. 7130

Purchasing Contact: Cheryl Golbek Ext. 7389

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Contract Amount:

Original Contract Amount: \$40,000

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: 0%

Amount this Request: \$40,000

**Resulting Cumulative Total:** \$40,000

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contracting Method:

Method of Solicitation: Informal Request for Proposals (IRFP)

If applicable, basis for exemption: N/A

Term of Agreement: April 3, 2013 thru June 30, 2013

Option to Renew? No.

Approval for purchases "as needed" for the life of the contract No

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### NARRATIVE:

The Board is being asked to approve a new contract with **Overton Safety Training, Inc.** for **mobile and articulating boom crane operation certification training.**

Due to changes in federal code requirements, EWEB mobile crane operators must be National Commission for the Certification of Crane Operators (NCCCO) certified for Mobile Crane and Articulated Boom Crane by an accredited examiner by January 1, 2014. NCCCO programs meet required federal OSHA regulations and American National Standard ASME B30. If approved, this contract will provide onsite NCCCO mobile and articulated boom crane operation certification training and NCCCO certification for 20 staff.

In February 2013, an Informal Request for Proposal (IRFP) was sent to three training companies providing these services. Two responses were received and Overton Safety Training of Beaverton, Oregon was the highest ranked proposer.

### ACTION REQUESTED:

Management requests Board approve a new contract with **Overton Safety Training, Inc.** for **mobile and articulating boom crane operation certification training.** Funds for these services were budgeted for 2013.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Manager: \_\_\_\_\_

Assistant General Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_