



# MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

*Rely on us.*

TO: Commissioners, Simpson, Brown, Helgeson, Manning and Mital  
FROM: Roger Gray, General Manager  
DATE: May 27, 2013  
SUBJECT: Proposed By-law Amendment (Attachment 1)  
OBJECTIVE: Board Action

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## **ISSUE:**

Board President John Simpson has submitted in writing one (1) proposed By-law amendment. A brief description explains the reason for the amendment followed by the actual revised EWEB By-law document illustrating the amendments being recommended in red-line format.

### **1. Article X, Section 1 – EWEB Regular Board Meetings**

Amends Article X, Section 1, all regular board meeting to begin at 5:30 p.m., on the first Tuesday of each month instead of the previous start time of 7:30 p.m.

#### **Rationale:**

The Board and Management have made a concerted effort to create efficiencies regarding time and effectiveness in helping the Board achieve its desire to conduct business at a policy and strategic level. Upon review of past Board meeting practices (work sessions and regular meeting agenda items) it appeared that Board meetings could be more efficient. The Board has suggested eliminating the need for work sessions, and began calling regular board meetings to order at 5:30 p.m. These improvements have resulted in a time savings and eliminated the need for a scheduled second Board meeting each month. Flexibility has been maintained to allow a second Board meeting should the need arise, but just not on a scheduled basis.

#### **ACTION:**

Approve Resolution 1307 amending EWEB By-laws.

## Eugene Water & Electric Board Bylaws

### ARTICLE X

#### Section 1.

The regular meetings of the Board will be held at ~~7:30~~5:30 p.m. on the first ~~and third~~ Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday in which case the meeting may be on the next business day or on another Tuesday in that month. If an additional regular meeting is required, the general preference will be to hold that meeting at 5:30 p.m. on the third Tuesday of the month. ~~‡The Board President and the~~ or General Manager-Secretary may schedule these meetings, schedule additional meetings, or cancel any meeting of the Board by mutual agreement. ~~designates an alternate time or date.~~

#### ~~Section 2.~~

~~Other meetings of the Board shall be at the call of the General Manager-Secretary or the President of the Board.~~

Adopted: 01/12/79

Amended: 09/12/83; 03/25/91;

04/12/93; 06/09/97; 06/02/98; 05/17/05;07/19/11

**RESOLUTION NO. 1307**

**JUNE 2013**

**EUGENE WATER & ELECTRIC BOARD  
BY-LAW AMENDMENTS**

WHEREAS, the EWEB Board may amend the By-laws after stated public notification and by a majority vote of the Board;

WHEREAS, one amendment has been approved by the Board at the June 4, 2013 Board meeting as follows:

**1). By-Law Amendment (Article X, Section 1) - EWEB Regular Board Meetings.** Amends Article X, Section 1, by changing the start time to 5:30 p.m. for all regular session Board meetings held. This amendment does not preclude a second meeting from being held, but if one is required the preference will be to hold that meeting at 5:30 p.m. on the third Tuesday of each month. The amendment also provides for rescheduling or cancelation of Board meetings.

NOW, THEREFORE, BE IT RESOLVED that the Eugene Water & Electric Board approves the Eugene Water and Electric Board By-laws as amended effective July 19, 2011.

Dated this 4th day of June, 2013.

THE CITY OF EUGENE, OREGON  
Acting by and through the  
Eugene Water & Electric Board

\_\_\_\_\_  
President

I, TARYN M. JOHNSON, the duly appointed, qualified and acting Assistant Secretary of the Eugene Water & Electric Board, do hereby certify that the above is a true and exact copy of the Resolution adopted by the Board at its June 4, 2013 Regular Board Meeting.

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Assistant Secretary