

## EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Sanipac** for **Solid Waste and Recycling Services**.

Board Meeting Date: August 6, 2013

Project Name/Contract#: Solid Waste & Recycling Services/RFP 020-2013

Primary Contact: Todd Simmons Ext. 7373

Secondary Contact: Roger Gray Ext. 7130

Purchasing Contact: Tracy Davis Ext. 7468

### Action Requested:

Contract Award  
 Contract Renewal  
 Contract Increase  
 Other

### Funding Source:

Budget  
 Reserves  
 New Revenue  
 Bonding  
 Other

### Contract Amount:

Original Contract Amount: \$ 200,000 over 5 years (estimate)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 200,000 over 5 years

**Resulting Cumulative Total:** \$ **200,000 over 5 years (estimate)**

### Form of Contract:

Single Purchase  
 Services  
 Personal Services  
 Construction  
 IGA  
 Price Agreement  
 Other

### Contracting Method:

Method of Solicitation: Formal Request for Proposal

If applicable, basis for exemption: N/A

Term of Agreement: August 9, 2013 – August 8, 2018

Option to Renew? Yes, up to five years

Approval for purchases "as needed" for the life of the contract Yes

### NARRATIVE:

The Board is being asked to approve a new contract with **Sanipac** for **Solid Waste and Recycling Services**.

In June 2013, EWEB issued an RFP to seek proposals from qualified contractors to collect garbage and recyclable materials from EWEB's Eugene facilities, and help implement a new waste minimization approach which places an emphasis on garbage reduction and recycling. EWEB sought to enter into a collaborative partnership with a waste vendor to develop new ways of doing business and decrease the amount of garbage sent to landfill. Additional services beyond garbage and recycling pick up were sought, including: waste audits; feedback on bin usage; contamination levels in recycling; as well as the ability to weigh garbage and recyclable materials to enable better management of material purchases, re-use, and recycling.

Two proposals were received and evaluated and Sanipac, EWEB's current provider, was selected as the highest ranked proposer and has been deemed responsive and responsible. The price charged for garbage collection is regulated by the City of Eugene, but costs for additional services and administration can be added. Sanipac did not add additional cost to undertake the work requested in addition to garbage and recycling collection. Sanipac has been providing good service to EWEB, and has a strong willingness to work with staff to decrease waste disposal costs and provide better data by which we can manage our garbage generation.

### ACTION REQUESTED:

Management requests Board approve a new contract with **Sanipac** for **Solid Waste and Recycling Services**. Funds for these services were budgeted for 2013 and will be budgeted annually.

**SIGNATURES:**

Project Coordinator: \_\_\_\_\_

Manager: \_\_\_\_\_

Purchasing Manager: \_\_\_\_\_

General Manager: \_\_\_\_\_

Board Approval Date: \_\_\_\_\_

Secretary/Assistant Secretary verification: \_\_\_\_\_