

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Contract with **4C's Environmental, Inc.** for **construction of a fueling facility.**

Board Meeting Date: October 1, 2013

Project Name/Contract#: Roosevelt Operations Center Fueling Facility

Primary Contact: Todd Simmons Ext. x7373

Purchasing Contact: Sarah Gorsegner Ext. x7348

Contract Amount:

Original Contract Amount: \$ 500,000

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 500,000

Resulting Cumulative Total: \$ 500,000

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: N/A

Term of Agreement: October 1, 2013-December 31, 2013

Option to Renew? No

Approval for purchases "as needed" for the life of the contract No

Narrative:

EWEB has a fleet of 256 fueled vehicles. Access to fuel during an emergency is critical to restoring EWEB services. During prior storm conditions access to fuel has been an issue as fleet vehicles did not have sufficient fuel and access to community fueling stations was unavailable due to the storm. The onsite fueling facility will provide fuel for up to approximately two weeks for EWEB vehicles and in addition will provide efficiency for our operations. An onsite fueling facility will allow EWEB to use alternative fuel blends for increased efficiency and to meet sustainability goals. The fueling facility will allow staff to purchase fuel in bulk with a 20-30 cent per gallon savings below market price.

Including a fueling facility on site at the Roosevelt Operations Center (ROC) was in the original construction plans, however, it was one of the items cut from the project due to budget constraints. This project, if approved, will include installing three above ground fuel tanks, canopy, pump stations, containment system, and equipment controls. The facility is designed to match existing materials and aesthetics of the ROC site. The design includes environmental protection features required to protect the wetlands that surround the site.

A formal Invitation to Bid was issued in August 2013. The bid was reviewed by 15 contractors and subcontractors. Three general contractors attended the mandatory pre-bid meeting and all three submitted bids for the project. 4C's Environmental, Inc. of Dallas, Oregon was the lowest responsive and responsible offeror. If approved, 4C's Environmental, Inc. will provide construction services as specified in the bidding documents.

ACTION REQUESTED:

Management requests Board approve a contract with **4C's Environmental, Inc.** for **construction of a fueling facility.** Funds for this work were budgeted for 2013 and through the Roosevelt Operations Center Site Bond.

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____