

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Coffman Engineers, Inc.** for **engineering consulting, design, and support during construction for the refurbishment of the Carmen powerhouse crane.**

Board Meeting Date: October 1, 2013
Project Name/Contract#: Carmen Powerhouse Crane: Eng. Svcs/RFP 033-2013
Primary Contact: Mel Damewood Ext. 7145
Secondary Contact: Roger Gray Ext. 7130
Purchasing Contact: Cheryl Golbek Ext. 7389

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Contract Amount:

Original Contract Amount: \$226,000
Additional \$ Previously Approved: \$ N/A
Invoices over last approval: \$ N/A
Percentage over last approval: 0%
Amount this Request: \$226,000
Resulting Cumulative Total: \$226,000

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contracting Method:

Method of Solicitation: Formal Request for Proposals (RFP)
If applicable, basis for exemption: N/A
Term of Agreement: October 2, 2013 through December 31, 2015
Option to Renew? No

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

Approval for purchases "as needed" for the life of the contract No

NARRATIVE:

The Board is being asked to approve a new contract with **Coffman Engineers, Inc.** for **engineering consulting, design, and support during construction for the refurbishment of the Carmen powerhouse crane.**

The Carmen powerhouse crane was built in 1963 with very few upgrades made over the past 50 years. Currently, the crane is out of commission due to a cracked gearbox. The gantry crane is required to remove major components such as the generator or turbine when major repairs are needed and will be required during the upcoming powerhouse construction.

EWEB requires specialty engineering services to assist EWEB in the refurbishment of the Carmen powerhouse gantry crane. This refurbishment is a planned project under the Carmen Smith Relicensing with crane construction scheduled to begin in 2015. In 2012 EWEB contracted with Coffman Engineers to inspect and provide recommendations for the powerhouse crane. EWEB has determined that the most feasible, low risk, highest reliability, and cost effective option is for refurbishment of the existing crane. This contract, if approved, will be for development of specifications and drawings, and construction support for the crane refurbishment.

In June 2013, staff issued a formal request for proposal for engineering services for the refurbishment of the Carmen powerhouse crane. Two bids were received and evaluated; and Coffman Engineers, Inc. of Spokane, Washington was determined to be the highest ranked proposer.

ACTION REQUESTED:

Management requests Board approve a new contract with **Coffman Engineers, Inc.** for **engineering consulting, design, and support during construction for the refurbishment of the Carmen powerhouse crane.** Funds for these services were budgeted for 2013 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____