

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Nation's Mini-Mix, Inc.** for the purchase and delivery of redi-mix concrete on an "as needed" basis.

Board Meeting Date: September 17, 2013

Project Name/Contract#: Redi-Mix Concrete Purchase and Delivery

Primary Contact: Todd Simmons Ext. 7373

Secondary Contact: Roger Gray Ext. 7130

Purchasing Contact: Guy Melton Ext. 7426

Action Requested:

Contract Award
 Contract Renewal
 Contract Increase
 Other

Funding Source:

Budget
 Reserves
 New Revenue
 Bonding
 Other

Contract Amount:

Original Contract Amount: \$ 150,000 (over 5 years)

Additional \$ Previously Approved: \$ N/A

Invoices over last approval: \$ N/A

Percentage over last approval: N/A %

Amount this Request: \$ 150,000 (over 5 years)

Resulting Cumulative Total: \$ 150,000.00 (over 5 years)

Form of Contract:

Single Purchase
 Services
 Personal Services
 Construction
 IGA
 Price Agreement
 Other

Contracting Method:

Method of Solicitation: Formal Invitation to Bid

If applicable, basis for exemption: Not Applicable

Term of Agreement: September 4, 2013 to September 3, 2018

Option to Renew? No

Approval for purchases "as needed" for the life of the contract? Yes

The Board is being asked to approve a new contract with **Nation's Mini-Mix, Inc.** for the purchase and delivery of redi-mix concrete on an "as needed" basis to meet work site requirements.

EWEB crews require small deliveries of redi-mix concrete for patching and repairing sections of cement at individual work sites. Deliveries are scheduled "as needed" and charged to various jobs budgeted by EWEB departments.

In July 2013, staff requested bids for the provision and delivery of redi-mix concrete. The Invitation to Bid (ITB) was publicly advertised and one bid was received from Nation's Mini-Mix, Inc., the incumbent contractor. The bid was evaluated based on the submitted pricing and the bidder's agreement to be bound by EWEB contractual requirements. Nation's Mini-Mix was determined to be a responsive and responsible bidder.

If approved, this contract will be for five years. Annual expenditures for redi-mix concrete are estimated at \$30,000 per year (\$150,000 over the total 5-year contract period). However, this is a requirements contract (price agreement); exact usage of this contract is based on need and not on any specific dollar amount. Purchases will depend on the number of job sites and the quantity of redi-mix cement needed for the jobs. Therefore, award is based on need and not on any specific dollar amount.

ACTION REQUESTED:

Management requests Board approve a new contract with **Nation's Mini-Mix, Inc.** for the purchase and delivery of redi-mix concrete on an "as needed" basis to meet work site requirements. Funds for these services were budgeted for 2013 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____