



MEMORANDUM

EUGENE WATER & ELECTRIC BOARD

Rely on us.

TO: Commissioners Mital, Simpson, Helgeson, Manning and Brown
FROM: Brad Taylor, Water Operations Manager
DATE: October 23, 2015
SUBJECT: Concrete removal and replacement services contract submitted for approval
OBJECTIVE: Approve Contract

Issue

EWEB requires concrete removal and replacement consistent with applicable city, county, and state laws when cutting and removing surfaces while constructing and rebuilding water and electric infrastructure. The purpose of this memo is to provide information in order for the Board to approve a contract related to Concrete Removal & Replacement services.

Background

EWEB's water and electric systems are in continuous need for concrete removal and replacement services for work that involves cutting sidewalks, curbs and gutters, driveways or any other concrete area. In order to be efficient and effective, EWEB has contracted these services with a price agreement contract that allows EWEB to call for services needed on a per job basis, with the base unit costs for such services set. This provides EWEB with a flexible yet cost contained system to provide the required services.

In August, 2015, EWEB issued a solicitation process to establish a price agreement for the purchase of concrete removal and replacement services. The solicitation was reviewed by three companies. Two responses were received; A.B. Utility Contractors was determined to be the lowest responsive and responsible bidder.

Discussion

The formal bid response was evaluated based on the requirements in the solicitation document. The award cost is based on estimated quantities of service needs and unit cost per service. This contract is for one year with options to renew for four additional one year periods (potential 5 year contract). The total not to exceed contract amount is \$1,215,000.

Recommendation

Management requests that the Board approve a price agreement with **A.B. Utility Contractors Inc.** for **concrete removal and replacement services**. Funds for these services were budgeted for 2015 and will be budgeted annually.

If there are any questions or if more information is needed, please contact Brad Taylor, Water Operations Manager 541-685-7385 or brad.taylor@eweb.org.

EWEB BOARD AGENDA ITEM ACTION REQUEST
For Contract Awards, Renewals, and Increases generally over \$1 million

The Board is being asked to approve the award of a multi-year services contract to **A.B. Utility Contractors, Inc.** for **concrete removal and replacement** at job sites where concrete structures are damaged due to underground utility repairs.

Backgrounder ("See backgrounder information") Yes

Board Meeting Date: 11/03/2015

Project Name/Contract#: Concrete Removal & Replacement Services/018-2015

Primary Contact: Jeremiah Hunt Ext. 7602

Secondary Contact: Brad Taylor Ext. 7385

Purchasing Contact: Collin Logan Ext. 7426

Action Requested:	
<input checked="" type="checkbox"/>	Contract Award
<input type="checkbox"/>	Contract Renewal
<input type="checkbox"/>	Contract Increase
<input type="checkbox"/>	Other

Contract Amount:

Original Contract Amount: \$ 1,300,000 (over 5 years)

Additional \$ Previously Approved: \$ NA

Invoices over last approval: \$ NA

Percentage over last approval: NA %

Amount this Request: \$ 1,300,000 (over 5 years)

Resulting Cumulative Total: \$ 1,300,000 (over 5 years)

Funding Source:	
<input checked="" type="checkbox"/>	Budget
<input type="checkbox"/>	Reserves
<input type="checkbox"/>	New Revenue
<input type="checkbox"/>	Bonding
<input type="checkbox"/>	Other

Contracting Method:

Method of Solicitation: Invitation to Bid

If applicable, basis for exemption: NA

Term of Agreement: 12-months

Option to Renew? Yes

Form of Contract:	
<input type="checkbox"/>	Single Purchase
<input checked="" type="checkbox"/>	Services
<input type="checkbox"/>	Personal Services
<input type="checkbox"/>	Construction
<input type="checkbox"/>	IGA
<input type="checkbox"/>	Price Agreement
<input type="checkbox"/>	Other

Approval for purchases "as needed" for the life of the contract Yes

Narrative:

EWEB's water and electric systems are in continuous need for concrete removal and replacement services for work that involves cutting sidewalks, curbs and gutters, driveways or any other concrete area. In order to be efficient and effective, EWEB has contracted these services with a price agreement contract that allows EWEB to call for services needed on a per job basis, with the base unit costs for such services set. This provides EWEB with a flexible yet cost contained system to provide the required services.

Services to be provided by contractor include removal and disposal of previous concrete surface, site preparation, placement of concrete, finishing work, protection of surfaces, and cleanup of worksite. Included in the scope of work is concrete removal and replacement for the EmX project (the work is reimbursed through contract agreement with LTD).

Staff issued an Invitation to Bid in September, 2015. Three companies reviewed the project. EWEB received two bids, the lowest responsive and responsible bid was received from A.B. Utility Contractors, Inc. of Harrisburg, OR. One other bid was received from Brown Contracting of Eugene, OR. If approved, A.B. Utility Contractors will provide services as specified in the solicitation documents.

ACTION REQUESTED:

Management requests the Board approve a service contract with **A.B. Utility Contractors, Inc.** for **concrete removal and replacement services**. Funds for these services were budgeted for 2015 and will be budgeted annually.

SIGNATURES:

Project Coordinator: _____

LT Manager: _____

Purchasing Manager: _____

General Manager: _____

Board Approval Date: _____

Secretary/Assistant Secretary verification: _____