

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a Personal Services Contract with **Habitat Contracting** for **Vegetation Management Services**.

Board Meeting Date: May 1, 2018
Project Name/Contract#: T-Line Vegetation Management Services; RFP #019-2018
Primary Contact: Susan Ackerman Ext. 7185
Purchasing Contact: Sandra Hahn Ext. 7163

Contract Amount:

Original Contract Amount: \$ 275,000 (over 5 years)
Additional \$ Previously Approved: \$ 0
Invoices over last approval: \$ NA
Percentage over last approval: %
Amount this Request: \$ 275,000 (over 5 years)
Resulting Cumulative Total: \$ 275,000 (over 5 years)

Contracting Method:

Method of Solicitation: Formal Request for Proposals
If applicable, basis for exemption: _____
Term of Agreement: 6/1/2018 - 5/31/2023
Option to Renew? Yes, up to 5 years
Approval for purchases “as needed” for the life of the contract No
Proposals Received (Range): 2 responses, \$39/hour - \$41/hour
Selection Basis: Highest ranked offeror based on evaluation criteria

Narrative:

The Board is being asked to approve a new contract with **Habitat Contracting LLC** of Eugene, Oregon, for the purchase of vegetation management services.

EWEB requires vegetation management services on EWEB owned or controlled properties along the 19 mile Carmen Smith Transmission Corridor. Federal, state and local regulations require EWEB to maintain this area. Specifically, this work is being performed in a manner to meet the requirements of the 2008 Carmen Smith Settlement Agreement, while simultaneously meeting ANSI/NERC safety standards. This is annually required maintenance and restoration work.

This work is being performed by skilled restoration/maintenance laborers who have the technical knowledge and physical ability to target and remove invasive and non-desirable species, while encouraging and maintaining a wide variety of native species and protecting specific cultural and historic assets.

In order to manage costs, where applicable, lesser skilled laborers are contracted to complete the work.

Contracted services include:

- Performing a variety of vegetation control practices, including weed eating and chainsaw work: hand pulling, grubbing, shearing, cutting, planting, use of small hand and power tools along the 19 mile Carmen Smith Transmission Corridor, as directed by EWEB.
- Contractor will provide GIS mapping on select species or conditions along the project.

In March, 2018 staff issued a Formal Request for Proposals (RFP). EWEB received two proposals from Oregon Woods, Inc., Eugene, OR and Habitat Contracting LLC, Eugene, OR. The responses were evaluated based on the evaluation criteria stated in the RFP. Criteria included company qualifications, experience, references, and fees. Habitat Contracting was deemed to be responsive and responsible and has earned the highest score as a result of the evaluation criteria, chiefly due to their extensive experience with native plant identification, habitat restoration, and experience with GIS mapping.

Staff has negotiated a contract with Habitat Contracting, Inc. and has issued a Notice of Intent to Award, pending Board approval.

ACTION REQUESTED:

Management requests the Board approve a Services Contract with **Habitat Contracting** for vegetation management services. Funds for these services were budgeted for 2018. The total Energy Division operations and maintenance budget for 2018 is \$17.6 million

SIGNATURES:

Project Coordinator: _____

Executive Officer: _____

Purchasing Supervisor: _____

Board Approval Date: _____