

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Tyndale Enterprises, Inc.** for the purchase of **Flame Resistant (FR) Apparel**.

Board Meeting Date:	May 7, 2024	
Project Name/Contract #:	Fire Retardant Apparel / 24-045-G	
Manager:	Tyler Nice	Ext. 7419
Executive Officer:	Karen Kelley	Ext. 7153

Contract Amount:

Original Contract Amount:	\$650,000
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$0
Amount this Request:	\$650,000
% Increase over last approval:	NA
Resulting Cumulative Total:	\$650,000 (over 5 years)

Contracting Method:

Method of Solicitation:	Formal Request for Proposal
If applicable, basis for exemption:	NA
Term of Agreement:	Initial term is one (1) year
Option to Renew?	Yes, annually up to five (5) years total
Approval for purchases "as needed":	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Proposals Received (Range):	2 (\$144,943.90 - \$152,544.65)
Selection Basis:	Highest Ranked Proposer
Narrative:	

Operational Requirement and Alignment with Strategic Plan

EWEB supplies flame resistant (FR) apparel, rated for Arc Flash, to employees who work on or near energized equipment as required by the Occupational Safety & Health Association (OSHA). EWEB supplies this clothing to employees who work in these conditions for their safety as Personal Protective Equipment, to standardize for administration of the apparel, and as identification of EWEB staff when performing field work. Per EWEB policy, this clothing meets high visibility standards to comply with all requirements when staff work in the public right of way and to increase visibility and safety of staff when working on construction sites and in the public.

Contracted Goods or Services

Various FR apparel such as long sleeve shirts, work shirts, jeans, coveralls, vests, and jackets are provided for use by electrical workers who can be exposed to momentary electric arc and related thermal hazards and meets Class 2 High-Visibility requirements. This contract will help standardize and provide consistent ordering, disbursement, and replacement of EWEB- branded FR apparel.

Purchasing Process

In February 2024, EWEB issued a Formal Request for Proposals (RFP) for Fire Retardant Apparel. EWEB received two (2) responses: (1) Cintas of Eugene, OR; and (2) Tyndale of Houston, TX. The responses were evaluated based on the weighted criteria stated in the RFP which consisted of Company Experience (20 points); Customer Service Operations (25 points); References (10 points); Garment Quality - Samples (25 points); and Pricing Proposal (20 points). Tyndale Enterprises, Inc. was found to be the highest ranked responsive and responsible proposer.

Proposals/Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
CINTAS	Eugene, OR	\$144,943.90	2
Tyndale	Houston, TX	\$152,544.65	1

Competitive Fair Price

The RFP was advertised in the State of Oregon’s procurement website, OregonBuys. Two vendors responded that they would be unable to bid due to the inability to supply all the products requested.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
071-2018	FR Apparel	3/5/19	3/19/19 – 5/6/24	\$650,000	\$650,000	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board approve a contract with Tyndale Enterprises, Inc. for purchase of flame resistant (FR) apparel. Approximately \$130,000 was planned for these goods in the Electric Division 2024 budget of \$397,000. Variances will be managed within the budget process and Board policy.