

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Pacific Excavation, Inc.** for construction services to complete the **Kennedy Middle School well improvement site work.**

Board Meeting Date:	August 6, 2024	
Project Name/Contract #:	Kennedy Middle School Well Improvement – Site Work / 24-101-PW	
Manager:	Mike Masters	Ext.7549
Executive Officer:	Karen Kelley	Ext.7153

Contract Amount:

Original Contract Amount:	\$416,000
Additional \$ Previously Approved:	\$0
Spend over last approval:	\$0
Amount this Request:	\$416,000
% Increase over last approval:	NA
Resulting Cumulative Total:	\$416,000

Contracting Method:

Method of Solicitation:	Formal Invitation to Bid (ITB)
If applicable, basis for exemption:	NA
Term of Agreement:	Completion by December 20, 2024
Option to Renew?	No
Approval for purchases “as needed”:	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Proposals/Bids Received (Range):	2 responses (\$415,600 - \$437,000)
Selection Basis:	Lowest Responsive and Responsible Bidder
Narrative:	

Operational Requirement and Alignment with Strategic Plan

EWEB has been developing an emergency water supply (EWS) program since 2012. The goal of this program is to continue to serve the community with drinking water should events occur that disrupt EWEB’s ability to deliver water from its water treatment plant or through its distribution system. This contract is required to complete the last well improvement project for the EWS program.

The intent of the contract is to develop and commission an existing well that was drilled in 2023 under a separate contract with Jones Drilling & Pump, Co. The well improvements will include installing a drop pipe and pump, completing all site work, and installing a treatment system enclosure to ready the well for system operation. The site work includes the removal of unstable soil (fill) to install a structural slab and footing for the treatment system enclosure and other system facility enclosures. In addition, the contractor will complete trenching and installation of underground water piping, sanitary sewer (for treatment backwash water), and electrical infrastructure, and completing the site restoration.

EWEB is partnering with the 4J School District to complete the project and benefit the community with emergency water utilizing their parking lots and facilities.

Contracted Goods or Services

If approved, Pacific Excavation, Inc. will develop and commission the well, install new piping and treatment system, and complete all required site work at Kennedy Middle School.

Purchasing Process

In July 2024, EWEB purchasing staff initiated a Formal Invitation to Bid (ITB) process for the Kennedy Middle School Well Improvement – Site Work. The ITB was advertised on the State of Oregon’s procurement site, OregonBuys. Two (2) bids were received, and Pacific Excavation, Inc. was the lowest responsive and responsible bidder.

Bids Received

Vendor Name	City, State	Offered Price
Pacific Excavation, Inc.	Eugene, Oregon	\$415,600
Cascade Water Works LLC	Salem, Oregon	\$437,000

Competitive Fair Price (If less than 3 responses received)

The solicitation was formally advertised on the State of Oregon’s bid site, OregonBuys, and in the Business Tribune. Two (2) bids were received and were within a reasonable range of the engineers estimate. One attendee of the mandatory pre-bid meeting, Hydro-Temp Mechanical, Inc. of Wilsonville, Oregon, who chose not to bid, declined in order to avoid scheduling conflicts.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
24-111	College Hill 7.5 MG Storage Tanks – Demolition and Earthwork	6/4/2024	6/20/24 – 3/1/25	\$5,681,560	\$5,681,560	
23-011	Hillyard Transmission Main Replacement	3/7/2023	3/16/23 – 6/1/24	\$9,500,000	\$9,576,750	
22-021	E. 40 th Avenue Storage Tanks	4/5/22	4/7/22 – 6/30/24	\$19,200,000	\$21,159,221	UC

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

ACTION REQUESTED:

Management requests the Board approve a contract with Pacific Excavation, Inc. for construction services to complete the Kennedy Middle School well improvement site work. This work will be completed as a Type III “Emergency Water Supply” project under the 2024 Water Capital Budget of approximately \$31 million. Variances will be managed within the budget process and Board policy.