



Eugene Water & Electric Board Board Calendar Report Updated August 5, 2024

Visit EWEB’s Events Calendar for upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Reschedule	August 6	Agenda	Annual Strategic Plan Review – Commissioner Perspectives - Lawson
2	New	August 6	Correspondence	Trail Bridge: BPA Exhibit A Updates – Booth/Capper/Krentz/Hart/Yale-Bush/Zinniker
3	New	September 3	Agenda	Resolution No. ####, Trail Bridge: BPA Exhibit A Updates (Action) - Booth/Capper/Krentz/Hart/Yale-Bush/Zinniker
4	New	September 3	Moved from Dec. consent calendar to Sept. agenda	Resolution No. ####, EWEB 2025 Avoided Cost Price Update (Action) Booth/Capper/J. Hart
5	New	September 3	Agenda	System Development Charge Methodology (Hart/Kelley/Rue/Masters/McCullough – Direction)
6	New	October 1	Correspondence	Watershed Restoration Fee
7	New	October 1	Agenda	EWEB Enterprise Systems (EES) Go-Live Plan, Utility & Customer Impact, and Communications Plan - Hart/Knabe/McGaughey
8	Moved from Corr. to Agenda	November	Agenda	Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)
9	New	Feb. 2025	Agenda	Energy Resource Study: Complete Results of BPA Product Analysis (Information) - Booth/Capper/Ulrich/Yale-Bush/Hart
10	New	Feb. 2025	Agenda	EWEB Enterprise Solutions (EES) Update / Report on Project Launch - Hart/McGaughey/Knabe
11	New	April 2025	Agenda	Board Review of Management’s BPA Product Recommendation (Discussion) - Booth/Capper/Ulrich/Yale-Bush/Hart
12	New	June 2025	Agenda	BPA Product Decision & Action Plan Adoption (Action) - Booth/Capper/Ulrich/Yale-Bush/Hart
13	New	Sept. 2025	Consent Calendar	Resolution No. 25##, Authorizing GM to sign BPA Contract within approved Terms - Booth/Capper/Ulrich/Yale-Bush/Hart
14	New	2025		Future agendas have been populated with recurring and other known items for the upcoming year.

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence 07/29/24	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Proposed Update to Customer Service Policy – AMI/Manual Meter Reading Fees (Action)	TBD	TBD	10-minute Action Item Price/Jones/Hart/McGaughey
3	January 9, 2024	GP17 Board Use of Electronic Communication (may also affect GP7 Parliamentary Procedures)		TBD	
4	January 9, 2024	SD14 Real Property Policy		TBD	
5	Postponed from March 2024	Goal Tracking/Key Performance Indicators		TBD	Correspondence (Information) Lawson/Price
6	August 6, 2024	Adoption of EWEB Annex to the Lane County Natural Hazards Mitigation Plan	After FEMA approves the EWEB annex	Early 2025	Action via Consent Calendar or Agenda – Parisi/Price

** Note: Scheduled presentations and dates may be subject to change.*

Status is “Pending”, “Approved”, or “Declined”





Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular sessions begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2nd Meeting
-  Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: eweb.org/about-us/calendar

August 20, 2024 (3rd Tuesday) - Tentative Placeholder if needed

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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September 3, 2024

Regular Board Meeting – 5:30 P.M. (10 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Resolution No. #####, Trail Bridge: BPA Exhibit A Updates - Booth/Capper/ Yale-Bush / Hart	15	Action
Resolution No. #####, EWEB 2025 Avoided Cost Price Update – Booth/Capper/Hart	15	Action
System Development Charge Methodology - Hart/Kelley/Rue/Masters/McCullough	30	Direction
Electric Business Model Perspectives Discussion – Lawson	45	Discussion
WORK SESSION		
Recurring – Annual IRP Update & 2025 Energy Resource Study Key Assumption Updates Booth/Capper/Ulrich/Hart/Yale-Bush	45	Information
CONSENT CALENDAR		
Resolution No. #####, Strategic Plan Update – Lawson		
CORRESPONDENCE		
Recurring – 2023 Audit Management Letter Update – Hart (Information)		
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser		

October 1, 2024

Regular Board Meeting – 5:30 P.M. (-20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (20##) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming Year 2025 Budget Assumptions and LTFP – Board President	10	Public Hearing
Rate Design Plan – Initial Draft Discussion/Workshop	60	Discussion
Tentative – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update

Recurring – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
EWEB Enterprise Solutions (EES) Go-Live Plan, Utility & Customer Impact, and Communications Plan - Hart/Knabe/McGaughey	30	Update
CONSENT CALENDAR		
Recurring – Resolution No. #####, Annual Investment Policy Review – Hart		
CORRESPONDENCE		
Watershed Restoration Fee – Kelley/Hart (Update)		

October 15, 2024 (3rd Tuesday)

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Power Markets/Electricity Planning	90	Discussion/Guidance

November 12, 2024 (Special Date - 2nd Tuesday)

Regular Board Meeting – 5:30 P.M. (60 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2025) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2025) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser	20-30	Guidance
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)		

December 3, 2024

Regular Board Meeting – 5:30 P.M. (-20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2025) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Action
Recurring – Public Hearing on Upcoming-Year (2025) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction

Work Session		
2025 Energy Resource Study: Initial Results of BPA Product Analysis - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Information
2025 Organizational Goal Development – Lawson/Price	45	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
EWEB GHG Inventory Results using The Climate Registry’s Electric Power Sector Protocol – Hoell (Information)		
Recurring – Present Year-End (2024) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		

January 7, 2025

Regular Board Meeting – 5:30 P.M. <i>(110 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS		
Recurring – 2025 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2025 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Recurring – Proposed 2025 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
Recurring – General Manager’s 2025 Performance Evaluation Criteria – Lawson/Hutchens	15	Direction
CONSENT CALENDAR		
Recurring – Ratification of Board Appointed Consultants (EL2) – Hart/Furrow		
Placeholder - Resolution No. ####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
Recurring – Process for Annual GM Performance Evaluation – Hutchens		

February 4, 2025

Executive Session 5:00-5:30 P.M.		
Pursuant to ORS 192.660 (2)(f) to consider information or records that are exempt by law from public inspection (ORS 192.345(23))--Records or information that would reveal or otherwise identify security measures, or weaknesses or potential weaknesses in security measures, taken or recommended to be taken to protect buildings or other property)		
Regular Board Meeting – 5:45 P.M. <i>(35 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS		
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
EWEB Enterprise Solutions (EES) Update / Report on Project Launch - Hart/McGaughey/Knabe	20	Information
WORK SESSION		
Energy Resource Study: Complete Results of BPA Product Analysis - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Information
CONSENT CALENDAR		
Recurring – Resolution No. ####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		

March 4, 2025

Regular Board Meeting – 5:30 P.M. (100 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/Discussion
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information) – Kelley/Masters/Fricke/Toth/Donahue/Erkert	15	Information/Q&A
Recurring - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Price/Kelley	30	Action
CONSENT CALENDAR		
EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
Recurring – EWEB Participation in Equity Community Consortium – Yearly Update (Price – Information)		
Placeholder – Second Water Treatment Plant – Annual Situational Update (Information) - Kelley/Masters/McCullough		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

March 18, 2025 (3rd Tuesday)

Executive Session – TBA (45-60 minutes)
Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager

April 1, 2025

Regular Board Meeting – 5:30 P.M. (30 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2024) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Recurring – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin)	30	Information
WORK SESSION		
Board Review of Management’s BPA Product Recommendation - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE

Recurring – Annual Power Market, Budget Hedging, and Generation Update (Booth/Capper/J. Hart - Information)

Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) (Hart/Balmer/Poublon/Lane - Information)

Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) (Heuser - Information)

April 15, 2025

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

Next McKenzie River Tour – Spring 2026

May 6, 2025

Regular Board Meeting – 5:30 P.M.

(-15 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Update to Customer Fees, Rates, and Charges – Hart/Rue (Executive Team, Managers, McCullough, Lowen, Bradford, Svetal, Williams, J. Hart, Rubin)	15-20	Information/Direction
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
Recurring – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction

CONSENT CALENDAR

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CORRESPONDENCE

Recurring – Annual Update WALTERVILLE Project Operating Regime & River Flow Forecast for Upcoming Summer (*per Record of Decision, Signed January 10, 2018, by GM Lawson*) (Information)

Placeholder – State Legislative Update – Heuser (Information)

May 2025 - Date TBA

Special Upriver Meeting – 6:00 P.M.

McKenzie Fire & Rescue Training Center - 42870 McKenzie Hwy, Springfield, OR.

TOPICS	TIME
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	TBD
TBD	

June 3, 2025

Regular Board Meeting – 5:30 P.M. (25 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
BPA Product Decision & Action Plan Adoption - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Action
Recurring – Annual Integrated Electric Resource Plan (IRP) Update – Booth/Capper	30	Information
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
CONSENT CALENDAR		
Resolution No. #####, Proposed Price Changes including annual adjustments to Joint Use/Pole Attachments and Dark Fiber, and other prices and fees as necessary. (D. Hart/Rue/Executive Team/Managers/McCullough/Lowen/Bradford/Svetal/Williams/J. Hart)		
CORRESPONDENCE		
Recurring – EWEB’s Prior-Year (20##) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		

July 8, 2025 (Special Date due to Holiday)

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Price/Kelley	30	Action
Recurring – 2026 Integrated Capital and Financial Plans – Lawson/Kelley/Price/Hart	60	Direction
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Price/Gorsegner (Information)		
Recurring – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
Recurring – State Legislative Update – Heuser (Information)		

August 5, 2025

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Quarterly Strategic & Operational Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
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September 2, 2025

Regular Board Meeting – 5:30 P.M. (140 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser —	20	Update
CONSENT CALENDAR —		
CORRESPONDENCE Recurring – Annual Audit Management Letter Update – Hart (Information)		

October 7, 2025

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2026) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming Year 2026 Budget Assumptions and LTFP – Board President	10	Public Hearing
Tentative – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update
Recurring – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
CONSENT CALENDAR Recurring – Resolution No. #####, Annual Investment Policy Review – Hart Resolution No. 25##, Authorizing GM to sign BPA Contract within approved Terms - Booth/Capper/Ulrich/Yale-Bush/Hart		
CORRESPONDENCE —		

November 4, 2025

Regular Board Meeting – 5:30 P.M. (90 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
CONSENT CALENDAR Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		

CORRESPONDENCE

Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)

Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)

December 2, 2025

Regular Board Meeting – 5:30 P.M.

(25 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart

15+15

Update/
Action

Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President

10

Public Hearing

Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser

20

Action

Recurring – Annual Board Policy Review (policies changed within one year) – Lawson

30

Direction

Work Session

2026 Organizational Goal Development – Lawson/Price

45

Direction

CONSENT CALENDAR

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CORRESPONDENCE

Recurring – Present Year-End (2025) Audit Planning - CFO/Moss Adams Auditors (Information)

Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)