

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve new contracts with **L.R. Brabham** and **OEG** for **Commercial Electrical Services for EWEB owned facilities**.

Board Meeting Date: 9/3/2024
Project Name/Contract #: Commercial Electrical Services / 24-109-1-S, 24-109-2-S
Manager: Scott Milovich Ext. 7408
Executive Officer: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$550,000
Additional \$ Previously Approved: \$0
Spend over last approval: \$0
Amount this Request: \$550,000
% Increase over last approval: NA
Resulting Cumulative Total: \$ 550,000 (Over 5 years between two contracts)

Contracting Method:

Method of Solicitation: Formal Invitation to Bid
If applicable, basis for exemption: N/A
Term of Agreement: 5 years
Option to Renew? No
Approval for purchases "as needed": Yes No
Proposals/Bids Received (Range): 4 (\$76,750 – \$88,680)
Selection Basis: Lowest Responsive and Responsible Bidder

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB has a need for electrical installations, low voltage cabling, and repair services at EWEB owned facilities. Both OEG and L.R. Brabham provide the necessary experience and certifications to carry out these services. In addition, they have the ability to respond to emergency service calls in a timely manner. The goal in obtaining OEG and L.R. Brabham services is to have electrical services contractor partnership that can be relied upon to maintain optimum efficiency and responsiveness for all EWEB facilities, while becoming familiar with EWEB equipment and operations.

Contracted Goods or Services

Commercial electrical installation and repair services on an "as-needed" basis at various EWEB facilities.

Purchasing Process

In July 2024, EWEB purchasing staff initiated a Formal Invitation to Bid (ITB) process for Commercial Electrical Services. The ITB was advertised on the State of Oregon's procurement site, Oregon Buys, as well as in the Business Tribune (trade periodical) in July 2024. Four (4) bids were received, and OEG and L.R. Brabham were the

lowest responsive and responsible bidders.

Proposals/Bids Received

Vendor Name	City, State	Offered Price
EC Electric	Springfield, OR	\$88,680
Good Life Electric	Junction City, OR	\$84,900
OEG	Eugene, OR	\$76,150
L.R. Brabham	Springfield, OR	\$79,950

Prior Contract Activities (L.R. Brabham)

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
23-210	Electrical Services	9/5/23	12/5/23 –	\$400,000	\$400,000	
21-219	Electrical Work for new Well Facility	NA	11/5/21 – 7/3/22	\$38,643	\$38,643	
20-152	FEMA Electric Service Conversions / Relocations	9/1/20	9/20/20 – 1/29-21	\$518,137	\$518,137	

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

Prior Contract Activities (OEG)

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
23-210	Electrical Services	9/5/23	12/5/23 –	\$400,000	\$400,000	
20-176	Carmen Unit 1&2 Exciter Replacements Installation	NA	12/2/20 – 1/25/21	\$37,899	\$37,899	
006-2019	Commercial Electrical Services	7/9/19	7/26/19 - 7/11/24	\$500,000	\$625,000	AW

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

ACTION REQUESTED:

Management requests the Board approve contracts with L.R. Brabham and OEG for commercial electrical services. Approximately \$100,000 is planned annually for these services in the Department 384 Facility Maintenance 2024 O&M budget of \$2.7 million. Variances will be managed within the budget process and Board policy.