

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new price agreement with **Nelson Truck Equipment Company, Inc.;** **Olympus Technologies, Inc. dba Cascade Truck Body & Trailer Sales;** and **Scelzi Enterprises, Inc.** for the **purchase, installation, & repair of vehicle related bodies, components, and accessories, to include trailers & accessories.**

Board Meeting Date: September 3, 2024

Project Name/Contract #: Purchase, Installation, & Repair of Vehicle Related Bodies, Components, and Accessories, to include Trailers & Accessories / 24-129-(1-GS, 2-GS, and 3-GS)

Manager: Scott Milovich Ext. 7408

Executive Officer: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$1,400,000

Additional \$ Previously Approved: \$0

Spend over last approval: \$0

Amount this Request: \$1,400,000

% Increase over last approval: NA

Resulting Cumulative Total: **\$1,400,000 (Over 5-years between three contracts)**

Contracting Method:

Method of Solicitation: Formal Request for Proposals

If applicable, basis for exemption: NA

Term of Agreement: 5-Years (January 1, 2024 – December 31, 2029)

Option to Renew? No

Approval for purchases “as needed”: Yes No

Proposals/Bids Received (Range): 3 – (Shop Rate \$140 - \$170 per hour)

Selection Basis: Highest Ranked Proposer

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB requires the purchase, installation, and repair of vehicle related auxiliary bodies, components, and accessories for new vehicle up-fitting and for the ongoing operation and maintenance of various vehicles and equipment in EWEB’s fleet of over 425 vehicles, equipment and trailers. These specialized services include fabrication, welding and painting which we are unable to do in-house.

Olympus Technologies, Inc. dba as Cascade Truck Body & Trailer Sales of Eugene OR was determined to be the highest ranked of the responsive/responsible proposers. Staff felt that it was in the best interest of EWEB to also award to Nelson Truck Equipment Company, Inc. and Scelzi Enterprises, Inc. because of the unique services that each of these contractors offered and the upfitting time that it takes to complete the work.

If approved, Staff anticipates purchases will not exceed \$1,400,000 over the five-year contract period. Exact purchase amounts are unknown, and no guarantee has been made with any awardee to purchase any specific quantity. Staff has estimated the potential need from historical data. The requested Board approval would be based on services “as needed” and not on any specific dollar amount.

Contracted Goods or Services

The goods and services to be purchased under this contract include: services for the purchase, installation and repair of truck bodies; truck related components and accessories; and specialized trailers and accessories, as needed for EWEB’s vehicles, equipment and trailers.

Purchasing Process

In July 2024, EWEB issued a formal Request for Proposals (RFP 24-129-GS) for the purchase, installation, & repair of vehicle related bodies, components, and accessories, to include trailers & accessories. This solicitation was publicly advertised on the OregonBuys website. No protests were received. Nelson Truck Equipment Company, Inc.; Olympus Technologies, Inc. dba Cascade Truck Body & Trailer Sales, who is the incumbent provider for these goods & services; and Scelzi Enterprises, Inc. each provided a proposal, with all three being awarded a contract.

Proposals/Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Olympus Technologies, Inc. dba Cascade Truck Body & Trailer Sales	Eugene, OR	\$140 per hour	1
Nelson Truck Equipment Company, Inc.	Portland, OR	\$140 per hour	2
Scelzi Enterprises, Inc.	Fresno, CA	\$170 per hour	3

Prior Contract Activities

Recent Olympus Technologies, Inc. dba Cascade Truck Body & Trailer Sales Contracts for Similar Services

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
19-142-GS	Purchase, Installation, and Repair of Vehicle Related Bodies, Components, and Accessories	12/03/19	01/01/20-12/31/24	\$700,000	\$1,000,000	AW
048-2014-GS	Purchase, Installation, and Repair of Fleet Truck Bodies, Components, and Accessories	11/04/14	11/07/14-11/06/19	\$725,000	\$725,000	

Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other

Recent Nelson Truck Equipment Company, Inc. Contracts for Similar Services

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
PO 8443	Meyer PV Truck Bed Insert Hopper Sander/Spreader	NA	01/06/17-01/31/17	\$4,000	\$4,000	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

Recent Scelzi Enterprises, Inc. Contracts for Similar Services

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
24-050-GS	Specialized-Custom Truck Service Bodies	03/05/24	03/08/24-03/31/29	\$800,000	\$800,000	
SS-422	Specialized-Custom Truck Service Bodies	11/02/21	05/15/21-05/14/23	\$500,000	\$500,000	
21-188-G	Truck Service Bodies	NA	04/14/21-08/25/21	\$148,000	\$148,000	
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board approve price agreements with Nelson Truck Equipment Company, Inc.; Olympus Technologies, Inc. dba Cascade Truck Body & Trailer Sales; and Scelzi Enterprises, Inc. for the purchase, installation, & repair of vehicle related bodies, components, and accessories, to include trailers & accessories. Approximately \$280,000 is planned for these services, on an annual basis, and will be covered 65% in the Electric Division Operations & Maintenance (O&M) budget (\$314.7 million for 2024), and 35% from the Water Division O&M budget (\$32.3 million for 2024). Variances will be managed within the budget process and Board policy.