



**Eugene Water & Electric Board
Board Calendar Report
Updated November 6, 2024**

Visit EWEB’s Events Calendar for upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Format	Nov. 12, 2024	Changed from Agenda to Correspondence (extra time reserved for Corr)	Quarterly Operational & Strategic Goals Report for Q3 – Lawson
2	New	Nov. 12, 2024	Agenda	Water System Development Charges/Commissioner Positions to inform Board Policy (Discussion – Lawson/Kelley/Hart)
3	New	Nov. 12, 2024	Agenda	City of Eugene Liaison Update (Information) – Board President and Vice President
4	New	Nov. 12, 2024	Agenda	City of Eugene Fire Fee Update (Discussion/Sarah Medary)
5	Format	Nov. 12, 2024	Changed from Agenda to Correspondence	Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser
6	New	Jan. 7, 2024	Agenda	Water System Development Charge (SDC) Methodology/Draft Board Policy (Discussion – Lawson/Kelley/Hart)
7	New	Jan. 7, 2024	Agenda	Oath of Office for Commissioners – City Recorder
8	New	Jan. 7, 2024	Agenda	New Commissioner Self-Introduction
9	New	Dec. 3, 2024	Consent Calendar	Resolution for Property Acquisition
10	New	Various	2025 Work Sessions	Placeholders added for Feb. 18, April 15, Sept. 16, Oct. 21 (third Tuesday of the month)
11	New	Various	Strategic Planning Development Work Sessions	Work Sessions added to Nov.12, Jan. 7, Mar. 4, May 6, Jul. 8, Sep. 2, Nov. 4 agendas.
12	Date Confirmed	May 15, 2025	Meeting Date	Confirmed Date for Upriver Meeting at Walterville Community Center

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence Tentatively	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.

				March 2025	
2	May 3, 2022	Proposed Update to Customer Service Policy – AMI/Manual Meter Reading Fees (Action)	TBD	TBD	10-minute Action Item Price/Jones/Hart/McGaughey
3	January 9, 2024	GP17 Board Use of Electronic Communication (may also affect GP7 Parliamentary Procedures)		TBD	
4	January 9, 2024	SD14 Real Property Policy		TBD	
5	Postponed from March 2024	Goal Tracking/Key Performance Indicators		TBD	Correspondence (Information) Lawson/Price
6	August 6, 2024	Adoption of EWEB Annex to the Lane County Natural Hazards Mitigation Plan	After FEMA approves the EWEB annex	Early 2025	Action via Consent Calendar or Agenda – Parisi/Price
7	Sept. 3, 2024	Update to Water System Development Charges	After Water Master Plan is developed	~June 2025	Kelley/Rue/Water Engineering Supervisor
8	Oct. 1, 2024	BPA Pass Through/Rate Impact (Correspondence)	After announced by BPA/prior to Oct 2025 implementation		Hart/Rue/Lawson

** Note: Scheduled presentations and dates may be subject to change.*





Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular sessions begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)
160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2nd Meeting
-  Event, Webinar, etc. that may be of interest

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: eweb.org/about-us/calendar

December 3, 2024

Regular Board Meeting – 5:30 P.M. <i>(-30 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Upcoming-Year (2025) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2025) Proposed Budgets and Prices – Board President	10	Public Hearing
Rate Design Priorities – Record of Board Direction – Lawson/Rue	30	Endorsement
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
WORK SESSION		
2025 Energy Resource Study: Initial Results of BPA Product Analysis (Quantitative) - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Information
2025 Organizational Goal Development – Lawson/Price	45	Direction
CONSENT CALENDAR		
Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser		
CORRESPONDENCE		
EWEB GHG Inventory Results using The Climate Registry’s Electric Power Sector Protocol – Hoell (Information)		
Recurring – Present Year-End (2024) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		
Water Master Plan Update – Kelley/Masters/Water Engineering Supervisor (Information)		

January 7, 2025

Regular Board Meeting – 5:30 P.M. <i>(-40 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Oath of Office for Commissioners - City Recorder	10	Oath of Office
New Commissioner Self-Introduction	5	Information
Recurring – 2025 Election of Officers – EWEB Board of Commissioners	10	Action
Recurring – 2025 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
Recurring - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Price/Kelley	30	Action
Water System Development Charge (SDC) Methodology/Draft Board Policy – Lawson/Kelley/Hart	30	Discussion

Recurring – Proposed 2025 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
Recurring – General Manager’s 2025 Performance Evaluation Criteria – Lawson/Hutchens	15	Direction
WORK SESSION		
Strategic Planning Board Session 2: Core & Aspirational Values: How do we behave?	60	Discussion
CONSENT CALENDAR		
Recurring – Ratification of Board Appointed Consultants (EL2) – Hart/Furrow		
Resolution No. 2419, Property Acquisition – O’Dell/Rubin/Farthing/McCullough		
Placeholder - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
Recurring – Process for Annual GM Performance Evaluation – Hutchens		

February 4, 2025

Executive Session 5:00-5:30 P.M.		
Pursuant to ORS 192.660(2)(o) To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces.		
Regular Board Meeting – 5:45 P.M. <i>(5 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Water Master Plan Update – Kelley/Masters/Water Engineering Supervisor + Carollo Consultant	30	Discussion/Board Support
Recurring – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
EWEB Enterprise Solutions (EES) Update / Report on Project Launch - Hart/McGaughey/Knabe	20	Information
WORK SESSION		
Energy Resource Study: Complete Results of BPA Product Analysis - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Information
CONSENT CALENDAR		
Recurring – Resolution No. #####, Board Appointments, Committees, Outside Liaisons - Lawson		
CORRESPONDENCE		
Required Review of Bylaws – Kah (Review/Direction)		
Placeholder – State Legislative Update – Heuser (Information)		

February 18, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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March 4, 2025

Regular Board Meeting – 5:30 P.M. (40 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/ Discussion
Recurring – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information) – Kelley/Masters/Fricke/Toth/Donahue/Erkert	15	Information/ Q&A
WORK SESSION		
Strategic Planning Board Session 3: Industry Analysis: What external forces are acting upon us?	60	Discussion
CONSENT CALENDAR		
EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
Recurring – EWEB Participation in Equity Community Consortium – Yearly Update (Price – Information)		
Placeholder – Second Water Treatment Plant – Annual Situational Update (Information) - Kelley/Masters/McCullough		
Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) – Heuser (Information)		

March 18, 2025 (3rd Tuesday)

Executive Session – TBA (45-60 minutes)	
Recurring – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager	

April 1, 2025

Regular Board Meeting – 5:30 P.M. (65 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
Recurring – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – Price/Milovich/Rubin)	30	Information
WORK SESSION		
Board Review of Management's BPA Product Recommendation - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Power Market, Budget Hedging, and Generation Update (Booth/Capper/J. Hart - Information)		
Recurring – Annual Report on Power Trading Compliance (Board Policy SD8) (Hart/Balmer/Poublon/Lane - Information)		

Recurring – State Legislative Update (Board Policy GP13 & Resolution #####) (Heuser - Information)

April 15, 2025

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

April 15, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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Next McKenzie River Tour – Spring 2026

May 6, 2025

Regular Board Meeting – 5:30 P.M.

(-55 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Update to Customer Fees, Rates, and Charges – Hart/Rue (Executive Team, Managers, McCullough, Lowen, Bradford, Svetal, Williams, J. Hart, Rubin)	15-20	Information/ Direction
Recurring – Annual Capital Project Update - Kelley	30	Information
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
Recurring – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information
Recurring – Annual Strategic Plan Review – Lawson	30	Discussion
Recurring – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction
WORK SESSION		
Strategic Planning Board Session 4: Defining and understanding Tradeoffs: What are the key choices that will define our path forward?	60	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (<i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i>) (Information)		
Placeholder – State Legislative Update – Heuser (Information)		

Thursday, May 15, 2025

Special Upriver Meeting – 6:00 P.M. <i>Walterville Community Center 39259 Camp Creek Road, Walterville, OR.</i>	
TOPICS	TIME
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	TBD
TBD	

June 3, 2025

Regular Board Meeting – 5:30 P.M. <i>(-30 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Prior Year-End (2024) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
Recurring - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
BPA Product Decision & Action Plan Adoption - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Action
Recurring – Annual Integrated Electric Resource Plan (IRP) Update – Booth/Capper	30	Information
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Price	40	Direction
Recurring – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
CONSENT CALENDAR		
Resolution No. #####, Proposed Price Changes including annual adjustments to Joint Use/Pole Attachments and Dark Fiber, and other prices and fees as necessary. (D. Hart/Rue/Executive Team/Managers/McCullough/Lowen/Bradford/Svetal/Williams/J. Hart)		
CORRESPONDENCE		
Recurring – EWEB’s Prior-Year (20##) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		

July 8, 2025 (Special Date due to Holiday)

Regular Board Meeting – 5:30 P.M. <i>(40 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – 2026 Integrated Capital and Financial Plans – Lawson/Kelley/Price/Hart	60	Direction
WORK SESSION		
Strategic Planning Board Session 5: Define the Strategic Direction: See a first draft of the Strategic Plan	60	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Price/Gorsegner (Information)		
Recurring – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
Recurring – State Legislative Update – Heuser (Information)		

August 5, 2025

Regular Board Meeting – 5:30 P.M. (130 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring - Quarterly Strategic & Operational Report for Q2 – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
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September 2, 2025

Regular Board Meeting – 5:30 P.M. (80 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
WORK SESSION		
Strategic Planning Board Session 6: Measuring our Success: Identify goals and metrics	60	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Audit Management Letter Update – Hart (Information)		

September 16, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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October 7, 2025

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Recurring – Draft Upcoming-Year (2026) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
Recurring – Public Hearing on Upcoming Year 2026 Budget Assumptions and LTFP – Board President	10	Public Hearing
Tentative – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update
Recurring – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction

CONSENT CALENDAR

Recurring – Resolution No. #####, Annual Investment Policy Review – Hart

Resolution No. 25##, Authorizing GM to sign BPA Contract within approved Terms - Booth/Capper/Ulrich/Yale-Bush/Hart

CORRESPONDENCE

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October 21, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

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November 4, 2025

Regular Board Meeting – 5:30 P.M.

(30 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart

15+15

Update/Direction

Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President

10

Public Hearing

Recurring – Quarterly Operational & Strategic Goals Report for Q3 – Lawson

30

Information

WORK SESSION

Strategic Planning Board Session 7: Adopt the plan

60

Discussion

CONSENT CALENDAR

Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart

CORRESPONDENCE

Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)

Recurring – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)

December 2, 2025

Regular Board Meeting – 5:30 P.M.

(25 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS

TIME

OBJECTIVE

Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart

15+15

Update/
Action

Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President

10

Public Hearing

Recurring – Resolution No. #####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser

20

Action

Recurring – Annual Board Policy Review (policies changed within one year) – Lawson

30

Direction

Work Session

2026 Organizational Goal Development – Lawson/Price

45

Direction

CONSENT CALENDAR

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CORRESPONDENCE

Recurring – Present Year-End (2025) Audit Planning - CFO/Moss Adams Auditors (Information)

Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)