

EWEB Board Consent Calendar Request

For Contract Awards, Renewals, and Increases

The Board is being asked to approve a new contract with **Sanipac, Inc.** for **Solid Waste & Recycling Services.**

Board Meeting Date: November 12, 2024
Project Name/Contract #: Solid Waste & Recycling Services / 24-037-S
Manager: Scott Milovich Ext. 7408
Executive Officer: Karen Kelley Ext. 7153

Contract Amount:

Original Contract Amount: \$250,000
Additional \$ Previously Approved: \$0
Spend over last approval: \$0
Amount this Request: \$250,000
% Increase over last approval: NA
Resulting Cumulative Total: **\$250,000 (Over 5-years)**

Contracting Method:

Method of Solicitation: Direct Negotiation, Sole Source (SS-492)
If applicable, basis for exemption: EWEB Rule 6-0160 (Contracts for Price Regulated Items)
Term of Agreement: November 13, 2024 – December 31, 2029
Option to Renew? No
Approval for purchases “as needed”: Yes No
Proposals/Bids Received (Range): 1 - (\$250,000 for 5-years)
Selection Basis: Sole Source (EWEB Rule 6-0160 – Contracts for Price Regulated Items)

Narrative:

Operational Requirement and Alignment with Strategic Plan

EWEB is committed to a waste minimization/materials management approach to manage our waste generation, which leads to good financial responsibility. Sanipac is capable of meeting EWEB’s efficiency needs, as detailed in the zero-waste goal of the EWEB Solid Waste & Recycling Plan.

Contracted Goods or Services

This contract requires solid waste collection and recycling services, with an emphasis on garbage reduction. Sanipac hauls separated waste, co-mingled recycling, glass, and food waste from the ROC and Hayden Bridge Water Filtration Plant on a weekly basis, and on-call as needed. The actual total dollar amount for the next five years is based upon a \$190,000 estimate, with projected price increases by the cities of Eugene & Springfield and potential additional work at the EWEB Bertelsen property but is unknown and the total may be more or less than the estimated \$250,000. The new contract will be for five years.

Purchasing Process

From 2000 to 2013, EWEB has directly awarded contracts to Sanipac for solid waste collection and recycling services under EWEB’s Exemption from Bidding Contracts for Price Regulated Items. The Board has approved these contracts

with Sanipac in 2003, 2008, and 2013. In 2013, EWEB issued an RFP to seek proposals from hauling contractors to help EWEB implement a new waste minimization approach. Sanipac was selected as the highest ranked proposer. Sanipac has proven to be a collaborative partner since 2000, providing good service, while maintaining reasonable costs that are regulated by the City of Eugene.

In December of 2018, Request for Proposals (RFP) 061-2018, for Solid Waste & Recycling Services, resulted in a single vendor response, from Sanipac, Inc. Sanipac was able to provide all the services EWEB requires for our solid waste collection and recycling program, to include the provision of Drop Boxes and Waste Minimization Monthly Reporting. Sanipac has therefore performed Solid Waste & Recycling Services for EWEB, under Contract 061-2018, since January 15, 2019.

In July of 2024, three Solid Waste & Recycling Services vendors were identified as complying with the City of Eugene, OR (EWEB’s Roosevelt Operations Center – ROC) and City of Springfield, OR (EWEB’s Hayden Bridge Water Filtration Plant) price agreements, in accordance with EWEB Rule 6-0160 (Contracts for Price Regulated Items), who could provide EWEB with Commercial Solid Waste Services and Drop Boxes. These were Lane Apex Disposal Service, Royal Refuse Service, and Sanipac, Inc. In August of 2024, both Lane Apex Disposal Service and Royal Refuse Service informed EWEB that they are unable to meet EWEB’s requirement of a recycling program that consists of Waste Minimization Monthly Reporting.

Therefore, Sanipac, Inc. is the only provider of Solid Waste & Recycling Services, for both the ROC and Hayden Bridge, that is capable of meeting EWEB’s program requirements.

Proposals/Bids Received

Vendor Name	City, State	Offered Price	Ranking (for RFPs)
Sanipac, Inc.	Eugene, OR	\$250,000 (5-years)	NA

Competitive Fair Price

In August of 2024, both Lane Apex Disposal Service and Royal Refuse Service informed EWEB that they are unable to meet EWEB’s requirement of a recycling program that consists of Waste Minimization Monthly Reporting. Therefore, Sanipac, Inc. is the only provider of Solid Waste & Recycling Services, for both the ROC and Hayden Bridge, that is capable of meeting EWEB’s program requirements.

Prior Contract Activities

EWEB Contract	Project Name (Description)	Board Approved	Project Duration (Start to Close)	Original Amount	Approved/Amended Amount to Date (Total)	Reason Code
061-2018	Solid Waste & Recycling Services	1/8/2019	1/15/2019 – 12/31/2024	\$165,000	\$200,000	AW
Reason Code: AM = Additional Materials, AW = Additional Work, EW= Emergency Work, SD = Staff Directed, UC = Unforeseen Conditions, Other						

ACTION REQUESTED:

Management requests the Board approve a contract with Sanipac, Inc. for Solid Waste & Recycling Services. Approximately \$30,000 was planned for these services in the Facility Maintenance 2024 O&M budget of \$2.7 million, with approximately \$4,500 planned for these services in the Type 1 – General Capital, Buildings, Land & Fleet 2024 budget of \$923,000. Approximately \$120,000 will be planned for these services in the Facility Maintenance 2025-2029 annual O&M budget cycles, with approximately \$35,000 planned for these services in the 2025-2029 annual Water Operations O&M budget cycles. The requested \$250,000 amount covers additional services, as needed, in addition to potential price increases over the 5-year term.

BUDGET CATEGORY: Support Services, O&M, DPT384 01 (Roosevelt Operations Center – ROC) & 371 Water O&M Maintenance of Structures (Hayden Bridge Water Filtration Plant).