



**Eugene Water & Electric Board**  
**Board Calendar Report**  
**Updated November 26, 2024**

Visit EWEB’s Events Calendar for upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

**Changes to meeting agenda since last publication:**

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Format	December	Changed from Meeting Agenda to Correspondence	2025 Organizational Goals Development - Lawson (Guidance)
2	Postpone	December to March	Agenda	Annual Board Policy Review (policies changed within one year) – Lawson
3	Postpone	December to March	Correspondence	EWEB GHG Inventory Results using The Climate Registry’s Electric Power Sector Protocol – Hoell (Information)
4	Postpone	December to January	Correspondence	Water Master Plan Update – Kelley/Masters/Water Engineering Supervisor (Information)
5	Postpone	January to March	Agenda	Water System Development Charge (SDC) Methodology/Draft Board Policy – Lawson/Hart/Kelley
6	Postpone	January to April	Agenda	Recurring - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Kelley

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence Tentatively March 2025	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Proposed Update to Customer Service Policy – AMI/Manual Meter Reading Fees (Action)	TBD	TBD	To be included with future 2025 fee reviews and updates Jones/Hart/McGaughey
3	January 9, 2024	GP17 Board Use of Electronic Communication (may also affect GP7 Parliamentary Procedures)		March 2025 (annual board policy review)	

4	January 9, 2024	SD14 Real Property Policy		TBD pending possible legislative changes to recreational immunity	
5	Postponed from March 2024	Goal Tracking/Key Performance Indicators		TBD	Correspondence (Information) Lawson
6	August 6, 2024	Adoption of EWEB Annex to the Lane County Natural Hazards Mitigation Plan	After FEMA approves the EWEB annex	Early 2025	Action via Consent Calendar or Agenda – Parisi
7	Sept. 3, 2024	Update to Water System Development Charges	After Water Master Plan is developed	~June 2025	Kelley/Rue/Water Engineering Supervisor
8	Oct. 1, 2024	BPA Pass Through/Rate Impact (Correspondence)	After announced by BPA/prior to Oct 2025 implementation		Hart/Rue/Lawson
9	Q3 2024	Contract for DEI Consulting Services	Following completion of RFP process	Q1-Q2 2025	Action via Consent Calendar – Hoell/Carter

\* Note: Scheduled presentations and dates may be subject to change.

Status is “Pending”, “Approved”, or “Declined”





Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.

Regular sessions begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

Allow for a 10-minute break two hours after start time (5-minute break for virtual meetings)

160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2<sup>nd</sup> Meeting
-  Event, Webinar, etc. that may be of interest

## Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: [eweb.org/about-us/calendar](http://eweb.org/about-us/calendar)

### January 7, 2025

Regular Board Meeting – 5:30 P.M. (20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Oath of Office for Commissioners Barofsky, Carlson, and Morris - City Recorder	10	Oath of Office
New Commissioner Tim Morris Self-Introduction	5	Information
<b>Recurring</b> – 2025 Election of Officers – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – 2025 Appointment of Board Liaison Assignments & Committees – EWEB Board of Commissioners	10	Action
<b>Recurring</b> – Proposed 2025 Strategic Goals/Organizational Performance Measures – Lawson	30	Discussion/Action
<b>Recurring</b> – General Manager’s 2025 Performance Evaluation Criteria – Lawson/Hutchens	15	Direction
WORK SESSION		
Strategic Planning Board Session 2: Core & Aspirational Values: How do we behave?	60	Discussion
CONSENT CALENDAR		
<b>Recurring</b> – Ratification of Board Appointed Consultants (EL2) – Hart/Furrow		
Resolution No. 2501, Property Acquisition – O’Dell/Rubin/Farthing/McCullough		
<b>Placeholder</b> - Resolution No. #####, Annual Appointment of Supplemental Retirement Plan Committee - Hart		
CORRESPONDENCE		
<b>Recurring</b> – Process for Annual GM Performance Evaluation – Hutchens		
Water Master Plan Update – Kelley/Masters/Water Engineering Supervisor (Information)		

### February 4, 2025

Executive Session 5:00-5:30 P.M. Pursuant to ORS 192.660(2)(o) To consider matters relating to the safety of the governing body and of public body staff and volunteers and the security of public body facilities and meeting spaces.		
Regular Board Meeting – 5:45 P.M. (5 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Water Master Plan Update – Kelley/Masters/Water Engineering Supervisor + Carollo Consultant	30	Discussion/Board Support
<b>Recurring</b> – EWEB/City of Eugene Joint Initiatives Agenda – Board of Commissioners	30	Action
EWEB Enterprise Solutions (EES) Update / Report on Project Launch - Hart/McGaughey/Knabe	20	Information
WORK SESSION		
Energy Resource Study: Complete Results of BPA Product Analysis - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Information
CONSENT CALENDAR		

<b>Recurring</b> – Resolution No. ####, Board Appointments, Committees, Outside Liaisons - Lawson
<b>CORRESPONDENCE</b>
Required Review of Bylaws – Kah (Review/Direction)
<b>Placeholder</b> – State Legislative Update – Heuser (Information)

**February 18, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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**March 4, 2025**

Regular Board Meeting – 5:30 P.M. <i>(10 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – State of the Utility Address & Prior Year-end Operational & Strategic Goals Report – Lawson	45	Information/ Discussion
<b>Recurring</b> – State of the Watershed Annual Report (pentachlorophenol plume, illegal camping, watershed monitoring and management topics) (Information) – Kelley/Masters/Fricke/Toth/Donahue/Erkert	15	Information/ Q&A
<b>Recurring</b> – Annual Board Policy Review, and Water System Development Charge (SDC) Methodology/Draft Board Policy – Lawson/Kelley/Hart/Kah	30	Direction
WORK SESSION		
Strategic Planning Board Session 3: Industry Analysis: What external forces are acting upon us?	60	Discussion
CONSENT CALENDAR		
EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
<b>Recurring</b> – EWEB Participation in Equity Community Consortium – Yearly Update (Information)		
EWEB GHG Inventory Results using The Climate Registry’s Electric Power Sector Protocol – Hoell (Information)		
<b>Placeholder</b> – Second Water Treatment Plant – Annual Situational Update (Information) - Kelley/Masters/McCullough		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution 2420) – Heuser (Information)		

**March 18, 2025 (3<sup>rd</sup> Tuesday)**

Executive Session – TBA <i>(45-60 minutes)</i>	
<b>Recurring</b> – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager	

**April 1, 2025**

Regular Board Meeting – 5:30 P.M.	
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(35 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Discussion for prior year – EWEB Board of Commissioners	20	Discussion (Potential Compensation Action)
<b>Recurring</b> - Wildfire Mitigation Compliance Plan Approval, including Annual Update – Parisi/Nice/Kelley	30	Action
<b>Recurring</b> – Climate Guidebook – Hoell (Information) (Includes Annual Greenhouse Gas Inventory/Report for prior year (Board Policy SD15) – (Milovich/Rubin)	30	Information
WORK SESSION		
Board Review of Management’s BPA Product Recommendation - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Discussion
CONSENT CALENDAR		
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CORRESPONDENCE		
<b>Recurring</b> – Annual Power Market, Budget Hedging, and Generation Update (Booth/Capper/J. Hart - Information)		
<b>Recurring</b> – Annual Report on Power Trading Compliance (Board Policy SD8) (Hart/Balmer/Poublon/Lane - Information)		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution 2420) (Heuser - Information)		

### April 15, 2025

#### Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at [www.oregon.gov/ogec](http://www.oregon.gov/ogec).

### April 15, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder

#### Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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### Next McKenzie River Tour – Spring 2026

### May 6, 2025

#### Regular Board Meeting – 5:30 P.M.

(-55 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Update to Customer Fees, Rates, and Charges – Hart/Rue (Executive Team, Managers, McCullough, Lowen, Bradford, Svetal, Williams, J. Hart, Rubin)	15-20	Information/Direction
<b>Recurring</b> – Annual Capital Project Update - Kelley	30	Information
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – Hart	30	Direction
<b>Recurring</b> – Quarterly Strategic & Operational Report for Q1 – Lawson	30	Information

<b>Recurring</b> – Annual Strategic Plan Review – Lawson	30	Discussion
<b>Recurring</b> – Process for Next GM Performance Evaluation – EWEB Commissioners	15	Direction
<b>WORK SESSION</b>		
Strategic Planning Board Session 4: Defining and understanding Tradeoffs: What are the key choices that will define our path forward?	60	Discussion
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer ( <i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i> ) (Information)		
<b>Placeholder</b> – State Legislative Update – Heuser (Information)		

**Thursday, May 15, 2025**

<b>Special Upriver Meeting – 6:00 P.M.</b> <i>Walterville Community Center 39259 Camp Creek Road, Walterville, OR.</i>		
<b>TOPICS</b>		<b>TIME</b>
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer		TBD
TBD		

**June 3, 2025**

<b>Regular Board Meeting – 5:30 P.M.</b> <i>(-30 min. remaining)</i>		
<b>ACTION AND GENERAL BUSINESS ITEMS</b>	<b>TIME</b>	<b>OBJECTIVE</b>
<b>Recurring</b> – Prior Year-End (2024) Audited Financial Statements and Management Letter - CFO/Moss Adams	35	Information
<b>Recurring</b> - Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers - CFO	20	Action
BPA Product Decision & Action Plan Adoption - Booth/Capper/Ulrich/Yale-Bush/Hart	45	Action
<b>Recurring</b> – Annual Integrated Electric Resource Plan (IRP) Update – Booth/Capper	30	Information
<b>Recurring</b> – Annual Capital Improvement Plan Assumptions and Priorities – Lawson/Kelley	40	Direction
<b>Recurring</b> – Upriver Meeting Follow-Up Discussion – Commissioners	20	Discussion
<b>CONSENT CALENDAR</b>		
Resolution No. #####, Proposed Price Changes including annual adjustments to Joint Use/Pole Attachments and Dark Fiber, and other prices and fees as necessary. (D. Hart/Rue/Executive Team/Managers/McCullough/Lowen/Bradford/Svetal/Williams/J. Hart)		
<b>CORRESPONDENCE</b>		
<b>Recurring</b> – EWEB’s Prior-Year (20##) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		

**July 8, 2025 (Special Date due to Holiday)**

<b>Regular Board Meeting – 5:30 P.M.</b> <i>(40 min. remaining)</i>		
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ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – 2026 Integrated Capital and Financial Plans – Lawson/Kelley/Hart	60	Direction
<b>WORK SESSION</b>		
Strategic Planning Board Session 5: Define the Strategic Direction: See a first draft of the Strategic Plan	60	Discussion
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Gorsegner (Information)		
<b>Recurring</b> – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
<b>Recurring</b> – State Legislative Update – Heuser (Information)		

**August 5, 2025**

Regular Board Meeting – 5:30 P.M. <i>(130 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> - Quarterly Strategic & Operational Report for Q2 – Lawson	30	Information
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
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**September 2, 2025**

Regular Board Meeting – 5:30 P.M. <i>(80 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
<b>WORK SESSION</b>		
Strategic Planning Board Session 6: Measuring our Success: Identify goals and metrics	60	Discussion
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Annual Audit Management Letter Update – Hart (Information)		

**September 16, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## October 7, 2025

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Draft Upcoming-Year (2026) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming Year 2026 Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Tentative</b> – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	30	Update
<b>Recurring</b> – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. ####, Annual Investment Policy Review – Hart		
Resolution No. 25##, Authorizing GM to sign BPA Contract within approved Terms - Booth/Capper/Ulrich/Yale-Bush/Hart		
CORRESPONDENCE		
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## October 21, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## November 4, 2025

Regular Board Meeting – 5:30 P.M. (30 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q3 – Lawson	30	Information
WORK SESSION		
Strategic Planning Board Session 7: Adopt the plan	60	Discussion
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. ####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
<b>Recurring</b> – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser (Guidance)		
<b>Recurring</b> – Process for Annual Board Self-Assessment (Board Policy GP1) – Lawson/Commissioners (Guidance)		



## December 2, 2025

### Regular Board Meeting – 5:30 P.M. (25 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
<b>Recurring</b> – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser	20	Action
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
<b>Work Session</b>		
2026 Organizational Goal Development – Lawson	45	Direction
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
<b>Recurring</b> – Present Year-End (2025) Audit Planning - CFO/Moss Adams Auditors (Information)		
<b>Recurring</b> – Board Officer and Liaison Positions – Lawson/Kah (Information)		