



**Eugene Water & Electric Board**  
**Board Calendar Report**  
**Updated January 31, 2025**

Visit EWEB’s Events Calendar for upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.





**Changes to meeting agenda since last publication:**

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	Multiple	Multiple	All	January xx, 2025: Major Revision of Board Agenda Report (BAR) based on annual goals, meeting time balance, and topical interest. Refer to past BARs for historical changes.

Generally regular sessions begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

A 10-minute break is scheduled approximately two hours after start time (5-minute break for virtual meetings)  
 160 minutes available for non-routine regular session and executive session agenda items

Key:

-  Standard Meeting Date
-  Special Meeting Date
-  Tentative/Hold date for possible 2<sup>nd</sup> Meeting
-  Event, Webinar, etc. that may be of interest

*\* Note: Scheduled presentations and dates may be subject to change.*

## Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: [eweb.org/about-us/calendar](http://eweb.org/about-us/calendar)

### February 18, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder – **MEETING CANCELLED**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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### March 4, 2025

Regular Board Meeting – 5:30 P.M. <i>(30 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
Residential Customer Survey Results (December 2024) – Lawson/Connors (Kah, Orłowski)	30	Information
Annual Board Policy Review ( <b>Recurring, Rescheduled from December</b> ) and Water System Development Charge (SDC) Methodology/Draft Board Policy – Lawson/Kelley (Kah, Masters, Irvin, D. Hart)	30	Direction
Review of Bylaws – Lawson/Kah (D. Hart)	10	Direction
<b>Recurring</b> – Prior Year-End Results - Operational & Strategic Goals Report – Lawson	30	Information/ Discussion
<b>Recurring</b> – Watershed Annual Report – Masters/Fricke (Kelley, Irving, Toth)	30	Information/ Q&A
CONSENT CALENDAR		
<b>Tentative (Subject to FEMA Approval)</b> – Resolution No. 2503, Natural Hazard Mitigation Plan – EWEB Annex – Demaris/Parisi		
EWEB/City of Eugene Joint Initiatives Agenda – Lawson/Kah		
CORRESPONDENCE		
ORG. GOAL #1 – Operational Metrics, Key Process Indicators (KPIs), and Industry Benchmarks – Lawson/Hoell (Information)		
<b>Recurring</b> – Second Water Treatment Plant – Annual Situational Update – Kelley/Masters/Irvin (Information)		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution 2420) – Heuser (Information)		

## March 18, 2025 (3<sup>rd</sup> Tuesday)

Work Session – 5:00-5:45 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – Initial Results: Energy Resource Study and Demand Side Potential Assessment – Ulrich/Serpa Munoz (Lawson, McGaughey, Booth, J.Hart)	45	Information
Executive Session – Start Time 6:00-7:00 P.M. (60 minutes)		
<b>Recurring</b> – Pursuant to ORS 192.660(2)(i) - to review and evaluate the employment performance of the General Manager (Note: Background Material Supplied by Human Resources & General Manager)		

## April 1, 2025

Regular Board Meeting – 5:30 P.M. (50 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #6 – Asset Management Plan(s) Update, including Water Master Plan Update Kelley/SME(s) + Carollo Engineers Consultant	30	Discussion/Guidance
<b>Recurring</b> – General Manager's Annual Performance Evaluation and Merit Compensation Discussion for prior year –Board President (Commissioners)	20	Discussion (Potential Compensation Action)
<b>Recurring</b> - Wildfire Mitigation Compliance Plan Annual Update and Approval – Nice/Parisi	30	Action
<b>Recurring</b> – Climate Guidebook/Annual GHG Inventory Update (Board Policy SD15) – Hoell/Milovich (Rubin). Org. Goal #7 – Description of The Climate Registry Electric Power Sector Protocol Basis and Impacts.	30	Information
CONSENT CALENDAR		
Bylaw Amendment – Lawson/Kah/D. Hart		
Tentative – DEI Consulting Services Contract (Lawson, Booth, Hoell, Carter)		
CORRESPONDENCE		
Diversity Equity & Inclusion Policy (Board Policy SD23) Update Report – D. Hart/Booth/Kah/Lawson (Information)		
<b>Recurring</b> – Annual Power Market, Budget Hedging, and Generation Update – Booth/Capper/J. Hart (Information)		
<b>Recurring</b> – Annual Report on Power Trading Compliance (Board Policy SD8) – Hart/Balmer/Poublon/Lane (Information)		
<b>Recurring</b> – State Legislative Update (Board Policy GP13 & Resolution No. 2420) – Heuser (Information)		

## April 15, 2025

<p><b>Reminder: Annual Statement of Economic Interest Filing due April 15</b></p> <p>For more information see the Oregon Government Ethics Commission webpage at <a href="http://www.oregon.gov/ogec">www.oregon.gov/ogec</a>.</p>
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## April 15, 2025 (3<sup>rd</sup> Tuesday)

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – Energy Resource Study: BPA Product Election Analysis Update – Lawson/Ulrich (Booth, Capper, J. Hart, Yale-Bush)	60	Guidance

## Next McKenzie River Tour – Spring 2026

## May 6, 2025

Regular Board Meeting – 5:30 P.M. (20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #1 – Annual Major Capital Project Update – Kelley/Nice/Masters	30	Information
ORG. GOAL #3 – BPA Product Initial Recommendation(s) – Lawson/Booth	45	Discussion/ Direction
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/(SME)	30	Information
<b>Recurring</b> – Resolution No. #####, Proposed Changes and Fees including annual adjustments to Joint Use/Pole Attachments, Dark Fiber, and other customer charges and fees as necessary – D. Hart/McGaughey (Rue)	20	Information/ Direction (June Consent Item)
<b>Recurring</b> – Commissioner Feedback for Next GM Performance Evaluation Process – Board President (Commissioners)	15	Discussion/ Guidance
<b>CONSENT CALENDAR</b>		
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<b>CORRESPONDENCE</b>		
ORG. GOAL #1 – <b>Recurring</b> - Quarterly Operational & Organizational Goals Update Report for Q1 – Lawson		
<b>Recurring</b> – Annual Reserve Fund Status and Transfers/Use of Reserves – D. Hart (Guidance)		
<b>Recurring</b> – Annual Strategic Plan Review – Lawson (Information)		
<b>Recurring</b> – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer ( <i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i> ) (Information)		
<b>Placeholder</b> – State Legislative Update – Heuser (Information)		

## Thursday, May 15, 2025

Special Upriver Meeting – 6:00 P.M. Walterville Community Center 39259 Camp Creek Road, Walterville, OR.	
TOPICS	TIME
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	TBD
TBD	

June 3, 2025

Regular Board Meeting – 5:30 P.M. <i>Note: CEO &amp; GM Lawson will not be in attendance for this meeting</i> <i>(30 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #4 – Limited Income Program/Payment Options – Description of Existing Programs and Results (Participation) – McGaughey/Wade (D. Hart, T. Knabe)	30	Information
<b>Recurring</b> – Prior Year-End (2024) Audited Financial Statements and Management Letter – D. Hart/Moss Adams	35	Information
<b>Recurring</b> – Annual Capital Improvement Plan Assumptions and Priorities – Kelley/D.Hart	45	Direction
<b>Recurring</b> – Upriver Meeting Follow-Up Discussion – Board President (Commissioners)	20	Discussion
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers – D. Hart		
<b>Recurring</b> – Resolution No. #####, Proposed Price Changes including annual adjustments to Joint Use/Pole Attachments, Dark Fiber, and other Customer charges and fees as necessary – D. Hart/McGaughey/Rue		
CORRESPONDENCE		
<b>Recurring</b> – EWEB’s Prior-Year (20##) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		

June 17, 2025 (3rd Tuesday) **NOTE: This is a newly proposed meeting (not yet on Outlook calendars)**

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – BPA Product Final Recommendation & Action Plan Adoption – Lawson/Booth	90	Discussion/Potential Action

July 8, 2025 (Special Date due to U.S. Holiday)

Regular Board Meeting – 5:30 P.M. <i>(40 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – Resolution No. 25## Authorizing GM to sign BPA Contract within approved Guidance – Lawson/Booth	30	Action
<b>ORG. GOAL #8 (if adopted)</b> – EWEB’s Energy Efficiency Programs within Eugene’s rental stock segment.	30	Information/Direction
<b>Recurring</b> – 2026 Integrated Capital and Long-Term Financial Plans – Lawson/Kelley/D. Hart	60	Direction
CONSENT CALENDAR		
(TBD)		
CORRESPONDENCE		
<b>Recurring</b> – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Gorsegner (Information)		
<b>Recurring</b> – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
<b>Recurring</b> – State Legislative Update – Heuser (Information)		

## August 5, 2025

Regular Board Meeting – 5:30 P.M. (40 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #4 – Limited Income Program/Payment Options – McGaughey/Wade	30	Guidance
ORG. GOAL #7 – EWEB GHG Inventory Results using updated The Climate Registry’s Electric Power Sector Protocol (EPSP) and influences on Climate/Environment Policies (SDxx and SD15) Development – Lawson/Hoell	60	Information
<b>Recurring</b> – Quarterly/Q2/Mid-Year Operational & Organizational Goals Update – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
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## September 2, 2025

Regular Board Meeting – 5:30 P.M. (65 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #5 – Potential Rate Design Concept Changes (Fixed Charges & Residential Demand Charge) – Lawson/Rue	45	Discussion/ Guidance
<b>ORG. GOAL #8 (if adopted)</b> – EWEB’s Energy Efficiency Programs within Eugene’s rental stock segment – McGaughey/Wade (Lawson, Serpa Munoz)	30	Discussion/ Guidance
<b>Recurring</b> – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
CONSENT CALENDAR		
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CORRESPONDENCE		
<b>Recurring</b> – Annual Audit Management Letter Update – D. Hart (Information)		
BPA Pass Through/Rate Impact, including Communications Plan – D. Hart/Rue/Connors (Information)		

## September 16, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## October 7, 2025

Regular Board Meeting – 5:30 P.M. (50 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #2 – Succession Planning – Lawson	20	Information
ORG. GOAL #5 – Potential 2026 Impacts of Rate Design Concept Changes (Fixed Charges & Residential Demand Charge) – Lawson/Rue	30	Information/ Direction
<b>Recurring</b> – Draft Upcoming-Year (2026) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming Year 2026 Budget Assumptions and LTFP – Board President	10	Public Hearing
<b>Recurring</b> – Annual Dam Safety Update - Krentz/Ohman	20	Update/Direction
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. #####, Annual Investment Policy Review – D. Hart		
CORRESPONDENCE		
<b>Tentative</b> – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer		
<b>Tentative</b> – Bertelsen Project Update – Kelley/Milovich/Marshall		

## October 21, 2025 (3<sup>rd</sup> Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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## November 4, 2025

Regular Board Meeting – 5:30 P.M. (45 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #7 – Environmental/Climate – Proposed New Policy – Lawson/Hoell	45	Direction
<b>Recurring</b> – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/Direction
<b>Recurring</b> – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser	30	Guidance
CONSENT CALENDAR		
<b>Recurring</b> – Resolution No. #####, Trojan Annual Operating Budget – CFO/Hart		
CORRESPONDENCE		
<b>Recurring</b> – Quarterly Operational & Strategic Goals Report for Q3 – Lawson/Executive Team/Managers		

**December 2, 2025**

<b>Regular Board Meeting – 5:30 P.M.</b> <i>(15 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #6 – Asset Management Plans, including Water Master Plan Approval – Kelley/SME(s)	45	Information/ Action
<b>Recurring</b> – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/Hart	15+15	Update/ Action
<b>Recurring</b> – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
<b>Recurring</b> – Annual Board Policy Review (policies changed within one year) – Lawson	30	Discussion
<b>Work Session</b>		
<b>Recurring</b> – 2026 Organizational Goal Development – Lawson	30	Direction
CONSENT CALENDAR		
ORG. GOAL #7 – Resolution No. 25xx: Environmental/Climate Policy Revision (SDxx) – Lawson/Hoell		
<b>Recurring</b> – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser		
CORRESPONDENCE		
<b>Recurring</b> – Present Year-End (2025) Audit Planning - CFO/Moss Adams Auditors (Information)		
<b>Recurring</b> – Board Officer and Liaison Positions – Lawson/Kah (Information)		

**Items that may be added to future meeting agendas or correspondence:**

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur the month following meetings with COE Leadership	Quarterly, next occurrence Tentatively March 2025	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	May 3, 2022	Proposed Update to Customer Service Policy – AMI/Manual Meter Reading Fees (Action)	TBD	TBD	To be included with future 2025 fee reviews and updates Hart/McGaughey/Kelley
3	January 9, 2024	SD14 Real Property Policy		pending possible legislative changes to recreational immunity	Method: Use Consent Calendar for approval of changes...no need for agenda time (FJL).
4	Sept. 3, 2024	Update to Water System Development Charges	After Water Master Plan is developed	~June 2025	Kelley/Rue/Water Engineering Supervisor
5	November 2024	Resolution No. 2501, Property Acquisition		~February or March 2025	Kelley/O’Dell/Rubin/Farthing/ Irvin Method: Use Consent Calendar with extended memo if need (FJL)

Status is “Pending”, “Approved”, or “Declined”. Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.