



Eugene Water & Electric Board Board Calendar Report Updated March 26, 2025

Visit EWEB’s Events Calendar for upcoming EWEB presentations and events in the community <https://www.eweb.org/about-us/calendar>. EWEB hosted events that are open to the community at large are also included herein.

Changes to meeting agenda since last publication:

#	Change Type	Meeting Date	Type	Title/Description/Responsible Party
1	New Item	April	Correspondence	Pentachlorophenol Plume Report – Masters/Fricke/Kelley (Information) <i>Note: State of the Watershed, including Penta Report, will be scheduled in April going forward.</i>
2	Rescheduled	From April to May	Agenda	Water System Development Charge (SDC) Methodology Board Policy – Lawson (Kelley, Kah, Masters, Irvin, D. Hart)
3	Rescheduled	From April to May	To be included in Q1 2025 Operational & Organizational Goals Report	ORG. GOAL #1 – Operational Metrics, Key Process Indicators (KPIs), and Industry Benchmarks – Lawson/Hoell (Information)
4	Rescheduled	From April to May	Consent Calendar	Resolution No. 2503, Natural Hazard Mitigation Plan – EWEB Annex – Demaris/Parisi
5	Rescheduled	From May to June	Consent Calendar	Resolution No. 25##, Water System Development Charge (SDC) Methodology Board Policy – Lawson (Kelley, Kah, Masters, Irvin, D. Hart)
6	New Item	May	Agenda	Proposed Update to Customer Service Policy – Future AMI/Manual Meter Reading Fees (Potential Board Action and Implementation in 2026)
7	Objective changed from Action to Discussion	June Work Session	Agenda Item	ORG. GOAL #3 – BPA Product Final Recommendation & Action Plan – Lawson/Booth (Discussion)
8	New Item	July	Agenda Item	ORG. GOAL #3 – BPA Product Final Recommendation & Action Plan Adoption – Lawson/Booth (Action)
9	Rescheduled	From May to June	Correspondence	Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – D. Hart
10	Rescheduled	From June to July	Consent Calendar	Recurring – Resolution No. ####, Highest & Best Use of Cash/Reserves/Transfers – D. Hart
11	Rescheduled	From Aug. to Oct.	Agenda Item	ORG. GOAL #4 - Limited Income Program/Payment Options – McGaughey/Wade (Guidance)

12	Rescheduled	From Sept. to Nov.	Agenda Item	ORG. GOAL #8 - EWEB's Energy Efficiency Programs within Eugene's rental stock segment – McGaughey/Wade (Discussion/Guidance)
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Generally regular sessions begin at 5:30 p.m. on the first Tuesday of each month, unless that Tuesday falls on or generally conflicts with a national holiday. (EWEB Bylaws Article X., Section 1.)

A 10-minute break is scheduled approximately two hours after start time (5-minute break for virtual meetings)
160 minutes available for non-routine regular session and executive session agenda items

Key:

- Standard Meeting Date
- Special Meeting Date
- Tentative/Hold date for possible 2nd Meeting
- Event, Webinar, etc. that may be of interest

* Note: Scheduled presentations and dates may be subject to change.

Eugene Water & Electric Board Tentative Future Agendas

EWEB Board of Commissioners reserves the right to add, delete or reschedule items as needed, change the order of presentations, and discuss any other business deemed necessary at the time of the regular meeting.

EWEB Calendar of Events: eweb.org/about-us/calendar

April 15, 2025

Reminder: Annual Statement of Economic Interest Filing due April 15

For more information see the Oregon Government Ethics Commission webpage at www.oregon.gov/ogec.

April 15, 2025 (3rd Tuesday)

Work Session – 5:30 P.M.

GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – Energy Resource Study: BPA Product Election Analysis Update – Lawson/Ulrich (Booth, Capper, J. Hart, Yale-Bush)	60	Guidance

Next McKenzie River Tour – Spring 2026

May 6, 2025

Regular Board Meeting – 5:30 P.M.

(-10 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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Proposed Update to Customer Service Policy – Future AMI/Manual Meter Reading Fees (Potential Board Action and Implementation in 2026) (Hart/McGaughey/Kelley)	10	Information
Recurring – Resolution No. ####, Proposed Charges and Fees including annual adjustments to Joint Use/Pole Attachments, Dark Fiber, and other customer charges and fees as necessary – D. Hart/McGaughey (Rue)	20	Information/ Direction (June Consent Item)
ORG. GOAL #1 – Annual Major Capital Project Update – Kelley/Nice/Masters	25	Information
ORG. GOAL #3 – BPA Product Initial Recommendation(s) – Lawson/Booth	40	Discussion/ Direction
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/(SME)	25	Information
City of Eugene Fire Fee – EWEB Billing and Collection	25	Discussion/ Potential Decision
Water System Development Charge (SDC) Methodology Board Policy – Lawson (Kelley, Kah, Masters, Irvin, D. Hart)	25	Discussion/Direction
CONSENT CALENDAR		
DEI Consulting Services Contract (Lawson, Booth, Hoell, Carter)		
Resolution No. 2503, Natural Hazard Mitigation Plan – EWEB Annex – Demaris/Parisi		
CORRESPONDENCE		
Recurring - ORG. GOAL #1 – Quarterly Operational & Organizational Goals Update Report for Q1 – Lawson (Includes Discussion of Measurements, Milestones, Key Performance Indicators (KPIs))		
ORG. GOAL #6 – Asset Management Update - K. Kelley		
Recurring – Annual Strategic Plan Review – Lawson (Information)		
Recurring – Annual Update Walterville Project Operating Regime & River Flow Forecast for Upcoming Summer (<i>per Record of Decision, Signed January 10, 2018, by GM Lawson</i>) (Information)		
Recurring – Commissioner Feedback for Next GM Performance Evaluation Process – Board President (Commissioners)		
Placeholder – Second Water Treatment Plant – Annual Situational Update - Kelley/Masters/Irvin/Farthing (Information)		
Placeholder – State Legislative Update – Heuser (Information)		

Thursday, May 15, 2025

Special Upriver Meeting – 6:00 P.M.	
<i>Walterville Community Center 39259 Camp Creek Road, Walterville, OR.</i>	
TOPICS	TIME
Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer	TBD
TBD	

June 3, 2025

Regular Board Meeting – 5:30 P.M.		
<i>Note: CEO & GM Lawson will not be in attendance for this meeting (30 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE

ORG. GOAL #4 – Limited Income Program/Payment Options – Description of Existing Programs and Results (Participation) – McGaughey/Wade (D. Hart, T. Knabe)	30	Information
Recurring – Prior Year-End (2024) Audited Financial Statements and Management Letter – D. Hart/Moss Adams	35	Information
Recurring – Annual Capital Improvement Plan Assumptions and Priorities – Kelley/D. Hart	45	Direction
Recurring – Upriver Meeting Follow-Up Discussion – Board President (Commissioners)	20	Discussion
CONSENT CALENDAR		
Education Grant IGAs – McGaughey/Wray		
Recurring – Resolution No. #####, Proposed Price Changes including annual adjustments to Joint Use/Pole Attachments, Dark Fiber, and other Customer charges and fees as necessary – D. Hart/McGaughey/Rue		
Resolution No. 25##, Water System Development Charge (SDC) Methodology Board Policy – Lawson (Kelley, Kah, Masters, Irvin, D. Hart)		
CORRESPONDENCE		
Recurring – EWEB’s Prior-Year (20##) Oregon Renewable Portfolio Standard (RPS) Compliance Report – Booth/Capper (Information)		
Recurring – Annual Reserve Fund Status and Transfers/Use of Reserves – D. Hart (Guidance)		

June 17, 2025 (3rd Tuesday)

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – BPA Product Final Recommendation & Action Plan – Lawson/Booth	90	Discussion

July 8, 2025 (Special Date due to U.S. Holiday)

Regular Board Meeting – 5:30 P.M. <i>(25 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #3 – BPA Product Final Recommendation & Action Plan Adoption – Lawson/Booth	30	Discussion/Action
ORG. GOAL #3 – Resolution No. 25## Authorizing GM to sign BPA Contract within approved Guidance – Lawson/Booth	15	Action
ORG. GOAL #8 – EWEB’s Energy Efficiency Programs within Eugene’s rental stock segment.	30	Information/Direction
Recurring – 2026 Integrated Capital and Long-Term Financial Plans – Lawson/Kelley/D. Hart	60	Direction
CONSENT CALENDAR		
Recurring – Resolution No. #####, Highest & Best Use of Cash/Reserves/Transfers – D. Hart		
CORRESPONDENCE		
Recurring – Annual Enterprise Risk Management (ERM) Update (Board Policy SD20) - Gorsegner (Information)		
Recurring – Lead & Copper Rule Revisions Compliance Plan – Masters/Fricke (Information)		
Recurring – State Legislative Update – Heuser (Information)		

August 5, 2025

Regular Board Meeting – 5:30 P.M. (70 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #7 – EWEB GHG Inventory Results using updated The Climate Registry’s Electric Power Sector Protocol (EPSP) and influences on Climate/Environment Policies (SDxx and SD15) Development – Lawson/Hoell	60	Information
Recurring – ORG. GOAL #1 - Quarterly/Q2/Mid-Year Operational & Organizational Goals Update – Lawson	30	Information
CONSENT CALENDAR		
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CORRESPONDENCE		
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September 2, 2025

Regular Board Meeting – 5:30 P.M. <i>Note: Board President Barofsky will not be in attendance for this meeting</i> (95 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #5 – Potential Rate Design Concept Changes (Fixed Charges & Residential Demand Charge) – Lawson/Rue	45	Discussion/ Guidance
Recurring – Current Year Legislative and Regional Policy Update & Upcoming Year Legislative Session Preview - Heuser	20	Update
CONSENT CALENDAR		
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CORRESPONDENCE		
Recurring – Annual Audit Management Letter Update – D. Hart (Information)		
BPA Pass Through/Rate Impact, including Communications Plan – D. Hart/Rue/Connors (Information)		

September 16, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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October 7, 2025

Regular Board Meeting – 5:30 P.M. (20 min. remaining)		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #2 – Succession Planning – Lawson	20	Information

ORG. GOAL #4 – Limited Income Program/Payment Options – McGaughey/Wade	30	Guidance
ORG. GOAL #5 – Potential 2026 Impacts of Rate Design Concept Changes (Fixed Charges & Residential Demand Charge) – Lawson/Rue	30	Information/ Direction
Recurring – Draft Upcoming-Year (2026) Electric & Water Budgets and Long-Term Financial Plans Update – CFO/D. Hart	15+15	Update/ Direction
Recurring – Public Hearing on Upcoming Year 2026 Budget Assumptions and LTFP – Board President	10	Public Hearing
Recurring – Annual Dam Safety Update - Krentz/Ohman	20	Update/ Direction
CONSENT CALENDAR		
Recurring – Resolution No. #####, Annual Investment Policy Review – D. Hart		
CORRESPONDENCE		
Tentative – Leaburg Decommissioning Action Plan (LDAP) Update – Krentz/Zinniker/Somogye/Leighty/Spencer		
Tentative – Bertelsen Project Update – Kelley/Milovich/Marshall		

October 21, 2025 (3rd Tuesday) - Tentative Placeholder

Work Session – 5:30 P.M.		
GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
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November 4, 2025

Regular Board Meeting – 5:30 P.M. <i>(15 min. remaining)</i>		
ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #7 – Environmental/Climate – Proposed New Policy – Lawson/Hoell	45	Direction
ORG. GOAL #8 – EWEB’s Energy Efficiency Programs within Eugene’s rental stock segment – McGaughey/Wade (Lawson, Serpa Munoz)	30	Discussion/ Guidance
Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/D. Hart	15+15	Update/ Direction
Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Upcoming Year Legislative Session Preview and Legislative Position Proposals – Heuser	30	Guidance
CONSENT CALENDAR		
Recurring – Resolution No. #####, Trojan Annual Operating Budget – CFO/D. Hart		
CORRESPONDENCE		
Recurring – ORG. GOAL #1 - Quarterly Operational & Strategic Goals Report for Q3 – Lawson/Executive Team/Managers		

December 2, 2025

Regular Board Meeting – 5:30 P.M.

(15 min. remaining)

ACTION AND GENERAL BUSINESS ITEMS	TIME	OBJECTIVE
ORG. GOAL #6 – Asset Management Plans, including Water Master Plan Approval – Kelley/SME(s)	45	Information/ Action
Recurring – Upcoming-Year (2026) Proposed Budgets and Prices – CFO/D. Hart	15+15	Update/ Action
Recurring – Public Hearing on Upcoming-Year (2026) Proposed Budgets and Prices – Board President	10	Public Hearing
Recurring – Annual Board Policy Review (policies changed within one year) – Lawson	30	Direction
Work Session		
Recurring – 2026 Organizational Goal Development – Lawson	30	Direction
CONSENT CALENDAR		
ORG. GOAL #7 – Resolution No. 25xx: Environmental/Climate Policy Revision (SDxx) – Lawson/Hoell		
Recurring – Resolution No.####, Upcoming Year State Legislative Agenda (Board Policy GP13) - Lawson/Heuser		
CORRESPONDENCE		
Recurring – Present Year-End (2025) Audit Planning - CFO/Moss Adams Auditors (Information)		
Recurring – Board Officer and Liaison Positions – Lawson/Kah (Information)		

Items that may be added to future meeting agendas or correspondence:

#	Originated From/Date	Subject/Objective	Timing	Schedule	Status/Comments/Responsible Party
1	March 1, 2022	City of Eugene Liaison Update (Information)	To occur during board meeting following the meeting with COE Leadership	Quarterly, next occurrence July or Aug 2025	Recurring 15-minute agenda item to be added at the end of Items from Commissioners.
2	January 9, 2024	SD14 Real Property Policy		Pending possible legislative changes to recreational immunity	Method: Use Consent Calendar for approval of changes...no need for agenda time (FJL).
3	Sept. 3, 2024	Update to Water System Development Charges	After Water Master Plan is developed	~June 2025	Kelley/Rue/Water Engineering Supervisor
4	November 2024	Resolution No. 2501, Property Acquisition		~May 2025	Kelley/O’Dell/Rubin/Farthing/ Irvin Method: Use Consent Calendar with extended memo if need (FJL)

Status is “Pending”, “Approved”, or “Declined”

Timing refers to the criticality of scheduling, i.e., ASAP, or non-critical.